



# AGENDA

Board of Trustees

May 21, 2024

7:00pm

***Vision***

*To serve as the central hub where people feel welcome, supported in learning, and connected to community and one another.*

***Mission***

*We inspire learning, imagination, collaboration, and compassion by providing our community with equitable access to resources in a welcoming environment.*

**Notice is hereby given that a meeting of the Library Board of Trustees will be held in person on Tuesday, May 21, 2024 at 7:00 p.m.**

**Members of the Public can view the meeting via Live Stream on the Library’s YouTube Account:**  
<https://www.youtube.com/user/eglibrary>

Meetings of the Library Board are open to the public under provisions of the New York State Open Meeting Law. To submit public comment, you may attend in person or send an email with your comments to be read aloud, to Library Director, Jill Dugas Hughes at [director@eglibrary.org](mailto:director@eglibrary.org). Please contact the Director for additional information or to request an accommodation.

1.	<b>Call to Order/Review of Agenda • (5 min)</b> Welcome and Ground Rules	Mari Harris A.
2.	<b>Public Comment • (15 min)</b>	Mari Harris
3.	<b>Approval of Minutes • (5 min)</b> ➤ <b>MOTION</b> to approve the minutes of the <b>April 16, 2024</b> , Library Board Meeting.	Amanda Miller B.
4.	<b>Treasurer’s Reports • (10 min)</b> Treasurer’s Report Narrative  Off Warrant (April 9, 2024 – May 10, 2024) ➤ <b>MOTION</b> to accept the Off Warrant in the amount of <b>\$169,198.80</b> for the period of 4/9/2024 – 5/10/2024.  Warrant (April 9, 2024 – May 10, 2024) ➤ <b>MOTION</b> to authorize the President to sign the Warrant dated 4/9/2024 – 5/10/2024 in the amount of <b>\$32,338.12</b> .  Financials (35.8% of the year over) • Budget vs. Actual 2024 (1/1/2024 – 5/10/2024) • Balance Sheet (5/10/2024) ➤ <b>MOTION</b> to approve the 5/10/2024 Financials with 35.8% of the year completed as presented.  Budget Committee Status Update	Katie Sheehan C.  D.  E.  F.  G.
5.	<b>Committee Reports • (0 min)</b> N/A	
6.	<b>Director’s Report • (15 min)</b>	Jill Dugas Hughes H.

7.	<b>Personnel Memorandum • (0 min)</b>	Jill Dugas Hughes
8.	<b>Liaison Reports • (15 min)</b> Friends of the Library Town of East Greenbush Rensselaer County Upper Hudson Library System	Julie Ann Price Jim McHugh Tom Grant Camie Engel
9.	<b>New Business • (10 min)</b>	Mari Harris
10.	<b>Unfinished Business • (10 min)</b> NYS Comptroller’s Annual Financial Report ➤ <b>MOTION</b> to approve the Annual Financial Report for the fiscal period 1/1/2023-12/31/2023 to the Office of the New York State Comptroller, as submitted on 4/30/2024. Facilities Work Group Update	Mari Harris  I.  Michael Poost
11.	<b>Executive Session • (15 min)</b> ➤ <b>MOTION</b> to enter executive session to discuss contracts ➤ <b>MOTION</b> to exit executive session	Mari Harris
12.	<b>Adjourn</b> ➤ <b>MOTION</b> to adjourn the 5/21/2024 Library Board Meeting.	Mari Harris

**Upcoming Board & Committee Meetings:**

**Monday, May 20, 2024**

- 3:00-4:30 PM Budget Committee Meeting #3

**Thursday, May 30, 2024**

- 3:00-4:30 PM Budget Committee Meeting #4

**Monday, June 3, 2024**

- 5:30-6:30 PM Services Committee Meeting
- 6:30-7:00 PM Financial Documents Training (Full Board)
- 7:00-8:00 PM Administrative Committee Meeting

**Tuesday, June 18, 2024**

- 7:00-9:00 PM Presentation of Draft Budget to Board & Library Board Meeting

## Board of Trustees Meeting Ground Rules

1. Start on time, end on time
2. Respect agenda
3. Come prepared
4. Everyone is an equal participant
5. Only one person speaks at a time
6. Be respectful
7. Challenge ideas not people
8. Engage in active listening
9. Silence is agreement: voice opinions and ideas timely
10. No side conversations
11. Social time happens before or after meeting
12. Follow through on commitment
13. Keep discussion focused and on topic
14. Be willing and able to reach consensus on decision issues
15. Maintain a sense of humor



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## Library Board of Trustees Meeting - DRAFT

*April 16, 2024, in person, livestreamed, and recorded*

### **ATTENDEES:**

#### *Presiding Officers:*

- Mari Harris, President
- Charlie Pensabene, Vice-President
- Katie Sheehan, Treasurer (arrived 7:33 p.m.)
- Nichole Krisanda, Trustee (arrived 7:36 p.m.)
- Amanda Miller, Trustee
- Michael Poost, Trustee

#### *Excused:*

- Camie Engel, Secretary

#### *Library staff, Community Partners & Members of the Public:*

- Jill Dugas Hughes, Library Director
- Jenna Schmonsky, Administrative Assistant (exited 8:18 p.m.)
- Tom Grant, Rensselaer County (exited 8:18 p.m.)
- Jim McHugh, Town of East Greenbush (exited 8:18 p.m.)
- Julie Ann Price, Friends of the East Greenbush Library (arrived 7:11 p.m.; exited 8:00 p.m.)

### **CALL TO ORDER:**

- Ms. Harris called the Library Board of Trustees meeting to order at 7:01 p.m.

### **REVIEW OF AGENDA:**

- Ms. Harris reminded trustees that they must complete their 2024 mandatory 2.5-hour training, as required by New York State law. Ms. Harris also reminded committee chairs to submit meeting minutes promptly, within the week that the committee meeting is held.

### **PUBLIC COMMENT:**

- There was no public comment.

### **APPROVAL OF MINUTES:**

- **MOTION #2024-04-28:** Mr. Poost made the motion to approve the minutes from the March 19, 2024, Library Board meeting as presented. Seconded by Mr. Pensabene. The motion was carried with 4 in favor, none opposed.



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## LIAISON REPORTS:

### Town of East Greenbush:

- Mr. McHugh reported that the Memorial Day Parade for the Town of East Greenbush is scheduled for May 25, 2024, 10:00 a.m. The library was encouraged to contact Lisa O'Brien if they want to participate.
- Ms. Miller inquired about Route 4 being paved. Mr. McHugh noted that Route 4 along with Routes 9 and 20 are State roads, therefore paving them is a state issue and not the town responsibility.

### Rensselaer County:

- Mr. Grant reported that he met with acting Rensselaer County Commissioner on Aging Darcie Casey who is looking forward to collaboration with the library once the new county senior center is opened in East Greenbush; opening is anticipated year-end or beginning of 2025.

### Upper Hudson Library System:

- Ms. Harris read Ms. Engel's report from the recent UHLS meeting, noting that UHLS began discussion about Schenectady County Public Library's proposal to participate in the UHLS resource sharing. Schenectady County Public Library is not a UHLS member: they are part of the Mohawk Valley Library System. Discussions will continue at UHLS.
- The UHLS Annual Meeting is scheduled for June 12.

### Friends of East Greenbush Community Library:

- Ms. Price reported that the Spring Book Sale netted approximately \$6K, through the work of 37 volunteers, and 33 hours. This was the first sale where Friends holding certain membership level were invited to shop the night before the sale opened to the public. Other new initiatives include a Mother's Day book page flower sale (May 1-12) and new themed raffle baskets.
- Hoping to increase marketing efforts for the ongoing book sale, which continues to be steady fundraising source.

## COMMITTEE REPORTS: No April Committee Meetings

**Administrative:** N/A

**Services:** N/A

## DIRECTOR'S REPORT:

Ms. Dugas Hughes presented the Director's March report and highlighted the following:

- During a town-wide power outage, the library collaborated with the EG Police Department to serve as a warming and charging center, rescheduling a staff development day to accommodate community needs during the storm. It was suggested that Library consider pursuing a potential future grant for installation of a generator at the library.



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- The Solar Eclipse programs was very successful. Program featured family activities, including a community viewing on the library's lawn, and a NASA livestream, attracting several hundred attendees. Program demonstrated effective cross-department collaboration and community engagement.
- The library launched a year-long BLARK (Book Lovers Adult Reading Challenge) for adults.
- Find Your Next Read website resources were highlighted.
- A report on the deaccession of music CDs on April 11: CDs were available for free to the community during the book sale. Ms. Dugas Hughes reminded everyone that declining usage, the strategic plan, and financial considerations (reallocation of resources) drove this decision. Received mixed reviews from different segments of the community, but community feedback was markedly limited.
- Facilities updates included addressing multiple leaks throughout the library, with a minor HVAC issue resolved and efforts ongoing to identify the cause of another leak associated with the roof drainpipe, which has temporarily stopped.
- The Construction project team continues to meet regularly with the architect and hopes to go out for bid soon, despite project delays.

Ms. Sheehan and Ms. Krisanda arrived at 7:33 and 7:36, respectively.

#### TREASURER'S REPORT:

K. Sheehan presented the financials. Financial status remains healthy. 2025 budget planning meetings have been scheduled.

- **MOTION #2024-04-29:** Ms. Sheehan made a motion to accept the Off-Warrant in the amount of **\$122,262.69** for the period of March 12, 2024, through April 8, 2024, as presented. Seconded by Mr. Poost. The motion was carried with 6 in favor, none opposed.
- **MOTION #2024-04-30:** Ms. Sheehan made a motion to authorize the President to sign the Warrant dated March 12 through April 8, 2024, in the amount of **\$43,139.84** as presented. Seconded by M. Harris. The motion was carried with 6 in favor, none opposed.
- **MOTION #2024-04-31:** Ms. Sheehan made a motion to approve the April 8, 2024, Financials with 27% of the year completed as presented. Seconded by Ms. Miller. The motion was carried with 6 in favor, none opposed.

Ms. Harris reminded Board that the NYS Comptroller's AUD report is due April 30, 2024. It will be approved retroactively at the board's next meeting: library's CPA is finishing their review.

#### NEW BUSINESS:



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**Public Relations for Library** – As a proactive measure, board identified a structure for responding to media inquiries on behalf of the library.

- **MOTION #2024-04-32:** Mr. Poost made a motion to authorize only the Library Director and/or Board President to act as a spokesperson(s) for public relations inquiries related to the library. Seconded by Mr. Pensabene. The motion was carried with 6 in favor, none opposed.

**Server Replacement/Migration Project**

- Ms. Dugas Hughes provided an overview of the written proposal included in the board packet for the server migration project, to replace the current, out of warranty server.
  - Discussion about moving to a dual server system as recommended by the library’s IT company (TAG Solutions) vs. cloud server. There would be minimal budget impact and no negative impact on our cyber insurance.
  - Reviewed multiple quotes, which remain within the IT hardware/software 2024 budget line, barring unknown future incidents.
- **MOTION #2024-04-33:** Mr. Pensabene made a motion to authorize the Library Director to spend up to \$15,000 for the server replacement project. as presented. Seconded by Ms. Sheehan. The motion was carried with 6 in favor, none opposed.

**Yearly Evaluations (Director/Board)**

- Ms. Harris proposed moving the Director and Board self-evaluation to July with completion in September. There were no objections.

**Outreach Idea**

- Ms. Miller announced an end of year Spring Fling Party at Genet Elementary and suggested that the library participate.

**EXECUTIVE SESSION:**

Ms. Harris indicated the need to discuss a contract. Liaisons and Ms. Schmonsky were excused from the meeting.

- **MOTION #2024-04-34:** Mr. Poost made a motion to enter executive session at 8:19 p.m. for the purpose of discussing a contract. Seconded by Mr. Pensabene. The motion was carried with 6 in favor, none opposed.
- **MOTION #2024-04-35:** Ms. Harris made a motion to exit executive session at 9:30 p.m. Seconded by Ms. Krisanda. The motion was carried with 6 in favor, none opposed.

**UNFINISHED BUSINESS:**



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As a result of the discussion during executive session, an agreement was reached to enable the hiring of a Construction Manager Advisor in conjunction with the Building Construction Project under development by Hyman Hayes Associates. The following motion resulted:

- **MOTION #2024-04-36:** Ms. Harris made a motion to authorize the Director to enter a contract with one of the three Construction Manager Advisors who have provided proposals for consideration by the Facilities workgroup. Seconded by Ms. Krisanda. The motion was carried with 6 in favor, none opposed.

**ADJOURN:**

- **MOTION #2024-04-37:** Motion to adjourn the April 16, 2024, library board meeting was made by Mr. Poost at 9:32 p.m. Seconded by Ms. Krisanda. The motion was carried with 6 in favor, none opposed.

Recorded by: Jenna Schmonsky, Administrative Assistant  
Respectfully submitted by: Amanda Miller, Acting Secretary



### Treasurer's Report:

Katie presents financials for April 9, 2024 through May 10, 2024.

The library is in good financial standing:

- Total bank accounts are 4.40% above our 2023 total for Board Designated, Cash/Operating, and Reserve/Capital accounts.
- Total assets are 4.39% higher than 2023.
- We have taken in 98.29% of our total revenue for 2024.
- 35.8% of the year is complete, and the grand total of expenditures is 30.22%.
- The only outliers in subcategories are Books and Materials at 41.78% and Professional Services at 46.26% of the total budget.
- Total Operating Expenses are at 31.70% of the total budget.

Noteworthy expenses (over \$1,000) in the Warrant:

- \$1,626.25 will be paid to Amazon for various purchases.
- \$2,697.78 will be paid to Baker & Taylor for the purchase of books.
- \$5,250.91 will be paid to Brodart for books.
- \$2,324.71 will be paid to EBSCO for Novelist Plus, Novelist K-8, and Library Aware subscriptions.
- \$1,690.00 will be paid to Lane Press for summer newsletter printing.
- \$1,857.11 will be paid to Overdrive for adult ebooks and audiobooks.
- \$1,165.33 will be paid to Scholastic for giveaway books.
- \$2,756.66 will be paid to Seasons East Lawn Care for salting and plowing of Community Way and the parking lot.
- \$1,001.13 will be paid to Sebco for non-fiction books.
- \$2,633.00 will be paid to Tag Solutions for May Information Technology services and security software subscriptions.

Noteworthy expenses (over \$1,000) in the Off-Warrant:

- \$1,631.52 was paid to Bank of America for various purchases.
- \$10,173.54 was paid to CDPHP for health insurance.
- \$1,497.20 was paid to MVP for health insurance.
- \$1,794.50 was paid to National Grid for utilities.
- Two payments of \$1,488.33 were paid to NYS Deferred Comp.
- \$1,750.47 was paid to NYSLRS for retirement.
- \$12,720.76, \$35,973.67, \$260.51, \$12,768.68, \$35,974.34, \$241.01, \$12,876.61, \$36,097.71, and \$256.24 were paid for payrolls #8, #9, and #10.

Motions:

- Motion to accept the Off-Warrant in the amount of \$169,198.80 for the period of April 9, 2024 through May 10, 2024, as presented.
- Motion to authorize the president to sign the Warrant for the period of April 9, 2024 through May 10, 2024, in the amount of \$32,338.12.
- Motion to approve the May 10, 2024 Financials with 35.8% of the year completed, as presented.

Budget Committee:

- We have met twice: 5/2 and 5/9. An additional meeting has been added: 5/20.
- Jill has drafted two budgets, which vary as a result of the potential contract with Schodack.
- Items that we continue to discuss are: the contract with Schodack, addition of an assistant director position/reorganization of staffing, cost of living adjustment, programming, and health insurance.
- Remaining meeting dates: May 20 (Monday) and May 30 (Thursday)
- Time: 3:00-4:00 pm
- Members: Mari, Katie, Michael, Charlie
- Draft presentation to the Board: June 18, 2024

- Public hearing: July 23, 2024

### East Greenbush Community Library Off-Warrant (April 9-May 10, 2024)

Cash, Operating Accounts	Name	Date	Num	Memo/Description	Amount
<b>1003.00 Pioneer OPERATING XXXX0178</b>					
	Aflac	04/25/2024	42244	NBY22	-415.98
	Albany Fire Extinguisher	04/24/2024	42238		-390.45
	Barger, Ralph	04/25/2024	42245		-480.00
	BOA CARD SERVICES	05/02/2024	42246	CORP ACCOUNT 1924	-1,631.52
	CDPHP	04/17/2024	42235	10002870	-10,173.54
	CHARTER COMMUNICATIONS (FIBER OPTIC)	04/24/2024	42239	141867501	-399.00
	CHARTER COMMUNICATIONS (TELEPHONE)	04/24/2024	42240	142138101	-43.67
	GUARDIAN	04/24/2024	42241	00 575836 DENTAL & VISION	-443.56
	MVP	04/17/2024	42236	GROUP ID 426827	-1,497.20
	Nationalgrid	04/24/2024	42242	34370-88011	-1,794.50
	New York State Deferred Comp.	04/24/2024	42243	Plan#0045420	-1,488.33
	New York State Deferred Comp.	05/07/2024	42247	Plan#0045420	-1,488.33
	NYSLRS	04/30/2024	April 2024	NYSLRS for APRIL 2024	-1,750.47
	Paychex	4/12/2024	PR#8; 4/12/24	PR#8	-12,720.76
	Paychex	4/12/2024	PR#8; 4/12/24	PR#8	-35,973.67
	Paychex	4/12/2024	PR#8; 4/12/24	PROCESSING CHARGES FOR PAYROLL #8 DATED 4/12/24	260.51
		04/26/2024	PR#9; 4/26/24	PR#9	-12,768.68
		04/26/2024	PR#9; 4/26/24	PR#9	-35,974.34
	Paychex	04/26/2024	PR# 9; 4/26/24	PROCESSING CHARGES FOR PAYROLL #9 DATED 4/26/24	-241.01
		05/10/2024	PR#10; 5/10/24	PR#10	-12,876.61
		05/10/2024	PR#10; 5/10/24	PR#10	-36,097.71
	Paychex	05/10/2024	PR# 10; 5/10/24	PROCESSING CHARGES FOR PAYROLL#10 DATED 5/10/24	-256.24
	VERIZON WIRELESS	04/17/2024	42237	542647307-00001	-32.72
<b>Total for 1003.00 Pioneer OPERATING XXXX0178</b>					<b>\$ 169,198.80</b>
<b>Total for Cash, Operating Accounts</b>					<b>\$ 169,198.80</b>

# East Greenbush Community Library

## Warrant of Bills by Vendor (April 9-May 10, 2024)

VENDOR	DATE	NUM	MEMO/DESCRIPTION	AMOUNT
<b>Accu-NetWorks</b>				
Accu-NetWorks	05/07/2024	2209	EGCL VEEAM AND CLOUD HOSTING FEES ( JAN/FEB/MAR/APR/MAY)	625.00
<b>Total for Accu-NetWorks</b>				<b>\$625.00</b>
<b>Albany Public Library</b> 518-449-3380				
Albany Public Library	04/30/2024	271768	*****6637 LOST/PAID BOOK	19.00
Albany Public Library	05/01/2024	296396	*****8529 LOST/PAID BOOK	5.00
<b>Total for Albany Public Library</b>				<b>\$24.00</b>
<b>Amazon Capital Services</b>				
Amazon Capital Services	04/08/2024	1V6P-TGHX-PPTV	A3DG71IHROMNJM ADULT FICTION BOOK	9.99
Amazon Capital Services	04/13/2024	16RC-7VR4-P9XV	A3DG71IHROMNJM YS PROGRAM SUPPLIES	109.13
Amazon Capital Services	04/16/2024	1R73-6GWD-KDPJ	A3DG71IHROMNJM YS PROGRAM SUPPLIES	14.73
Amazon Capital Services	04/16/2024	1Y4N-XPL6-K97W	A3DG71IHROMNJM OFFICE SUPPLIES	163.35
Amazon Capital Services	04/18/2024	167Y-WJ97-1F1H	A3DG71IHROMNJM YS AUDIOBOOK GRANT	36.27
Amazon Capital Services	04/19/2024	1NPV-N9XK-76QG	A3DG71IHROMNJM 9-HARD CASE /YOTO PLAYER YS AUDIOBOOKS GRANT	332.01
Amazon Capital Services	04/19/2024	1JHW-RWLK-791C	A3DG71IHROMNJM YS PROGRAM SUPPLIES	32.25
Amazon Capital Services	04/22/2024	1FHX-NM4N-39VC	A3DG71IHROMNJM HOT OFF THE PRESS BOOKS	74.20
Amazon Capital Services	04/25/2024	1N6R-X6M7-RRKP	A3DG71IHROMNJM TEEN PROGRAM SUPPLIES	183.91
Amazon Capital Services	04/25/2024	19H9-W1WX-PPXF	A3DG71IHROMNJM TEEN PROGRAM SUPPLIES	61.97
Amazon Capital Services	04/26/2024	1LVN-VFRX-6V79	A3DG71IHROMNJM YS STORY WALK BOOKS	132.40
Amazon Capital Services	04/27/2024	1KYN-LP3R-CGDV	A3DG71IHROMNJM ADULT FICTION BOOKS	44.95
Amazon Capital Services	04/27/2024	1N7R-QTWC-DR9C	A3DG71IHROMNJM ADULT LIBRARY OF THINGS	79.98
Amazon Capital Services	04/30/2024	1MDD-WN3N-3NT4	A3DG71IHROMNJM KILLERS OF THE FLOWER MOON (DVD)	35.89
Amazon Capital Services	04/30/2024	1CN3-NDG3-6MQR	A3DG71IHROMNJM ADULT HOT OFF THE PRESS BOOKS	79.16
Amazon Capital Services	04/30/2024	1NR4-MV14-DGT3	A3DG71IHROMNJM OFFICE SUPPLIES/OUTREACH SUPPLIES	53.33
Amazon Capital Services	04/30/2024	197Y-4K9W-4W	A3DG71IHROMNJM AS PROGRAM SUPPLY	26.95
Amazon Capital Services	05/01/2024	139G-XPGW-Q4JL	A3DG71IHROMJN CHROMECAST W/ GOOGLE TV (HD)-STREAMING STICK ENTERTAINMENT	26.98
Amazon Capital Services	05/04/2024	1W76-X6Y7-GWQJ	A3DG71IHROMNJM ADULT FICTION BOOKS	63.77
Amazon Capital Services	05/06/2024	1JRH-YRR1-W4JL	A3DG71IHROMNJM MAINTENANCE & OFFICE SUPPLICES	54.17
Amazon Capital Services	05/07/2024	1GTK-49QQ-1N64	A3DG71IHROMNJM TEENFICTION BOOKS	39.85
Amazon Capital Services	04/22/2024	1RHP-W7L1-4C9V	A3DG71IHROMNJM CREDIT FOR INVOICE # 11NH-169Q-JL1M ; #10 ENVELOPES	-28.99
<b>Total for Amazon Capital Services</b>				<b>\$1,626.25</b>
<b>B &amp; L CONTROL SERVICE, INC.</b> 273-0500				
B & L CONTROL SERVICE, INC.	04/17/2024	48435	EGCL BACTERIA DIPSLIDES	75.00
<b>Total for B &amp; L CONTROL SERVICE, INC.</b>				<b>\$75.00</b>
<b>BAKER &amp; TAYLOR (ALL ACCTS)</b>				
BAKER & TAYLOR (ALL ACCTS)	04/08/2024	5018847028	309318 L026683 3 B00000 J FICTION & J FICTION PICTURE BOOKS	218.60
BAKER & TAYLOR (ALL ACCTS)	04/11/2024	5018852674	309318 L821363 3 B00000 ADULT NON-FICTION BOOKS	608.54

# East Greenbush Community Library

## Warrant of Bills by Vendor (April 9-May 10, 2024)

VENDOR	DATE	NUM	MEMO/DESCRIPTION	AMOUNT
BAKER & TAYLOR (ALL ACCTS)	04/19/2024	5018868294	309318 L821363 3 B00000 ADULT NON-FICTION BOOKS	157.25
BAKER & TAYLOR (ALL ACCTS)	04/23/2024	5018876721	309318 L430452 3 B00000 DAY AT THE AQUARIUM J FICTION PICTURE BOOKS	313.10
BAKER & TAYLOR (ALL ACCTS)	04/26/2024	5018870223	309318 L026683 3 B00000 J FICTION PICTURE BOOKS	26.37
BAKER & TAYLOR (ALL ACCTS)	04/30/2024	5018872701	309318 L026667 3 B00000 ADULT GN	78.61
BAKER & TAYLOR (ALL ACCTS)	05/01/2024	5018886025	309318 L821363 3 B00000 ADULT NON-FICTION BOOKS	767.63
BAKER & TAYLOR (ALL ACCTS)	05/03/2024	5018899408	309318 L430452 3 B00000 YS BOOK	45.45
BAKER & TAYLOR (ALL ACCTS)	05/06/2024	5018892084	309318 L026667 3 B00000 ADULT GN BOOK	16.62
BAKER & TAYLOR (ALL ACCTS)	05/07/2024	5018902132	309318 L430452 3 B00000 YS BOOKS	465.61
<b>Total for BAKER &amp; TAYLOR (ALL ACCTS)</b>				<b>\$2,697.78</b>
Bennington Museum				
Bennington Museum	05/03/2024	MP 2024	EGCL MUSEUM PASS 2024	90.00
<b>Total for Bennington Museum</b>				<b>\$90.00</b>
Bethlehem Public Library				
Bethlehem Public Library	04/20/2024	268872	*****3686 LOST/PAID BOOK	13.99
<b>Total for Bethlehem Public Library</b>				<b>\$13.99</b>
Brodart				
800-233-8467				
Brodart	04/08/2024	B6771980	3105612 TEEN FICTION BOOKS	56.01
Brodart	04/08/2024	B6771973	3105612 TEEN NON-FICTION BOOK	12.15
Brodart	04/08/2024	B6771982	3105612 J POP FICTION BOOKS	124.12
Brodart	04/08/2024	B6771983	3105612 J FICTION PICTURE BOOK	16.64
Brodart	04/08/2024	B6771978	3105612 J FICTION PICTURE BOOKS	22.59
Brodart	04/08/2024	B6772165	3105612 J FICTION PICTURE BOOK	5.32
Brodart	04/08/2024	B6772166	3105612 J FICTION BOOKS	17.74
Brodart	04/08/2024	B6772230	3105612 J FICTION BOOK	3.71
Brodart	04/08/2024	B6772257	3105612 J FICTION BOOK	4.95
Brodart	04/08/2024	B6771984	3105612 J PARENTING BOOK	16.74
Brodart	04/09/2024	B6772655	3105614 J FICTION BOOK	11.74
Brodart	04/09/2024	B6772493	3105614 J PARENTING BOOKS	71.83
Brodart	04/09/2024	B6772533	3105614 J POP FICTION BOOKS	52.50
Brodart	04/10/2024	B6773395	3105613 J FICTION BOOK	137.13
Brodart	04/15/2024	B6774924	310561B ADULT NON-FICTION BOOKS	91.65
Brodart	04/15/2024	B6775054	310561B ADULT NON-FICTION BOOKS	87.05
Brodart	04/15/2024	B6775103	310561B ADULT FICTION BOOKS	30.88
Brodart	04/15/2024	B6775104	310561B ADULT FICTION BOOKS	33.44
Brodart	04/15/2024	B6775190	310561B ADULT FICTION BOOKS	523.74
Brodart	04/17/2024	B6776237	3105614 J NON-FICTION BOOK	14.85
Brodart	04/18/2024	B6776964	3105613 ADULT NON-FICTION BOOKS	4.48
Brodart	04/19/2024	B6777702	3105612 J POP FICTION BOOKS	48.22
Brodart	04/19/2024	B6777337	310561B ADULT FICTION BOOKS	141.24
Brodart	04/19/2024	B6777338	310561B ADULT NON-FICTION BOOK	17.86
Brodart	04/19/2024	B6777343	3105612 J FICTION BOOKS	13.12

# East Greenbush Community Library

## Warrant of Bills by Vendor (April 9-May 10, 2024)

VENDOR	DATE	NUM	MEMO/DESCRIPTION	AMOUNT
Brodart	04/19/2024	B6777690	3105612 J READALONG BOOK	6.91
Brodart	04/19/2024	B6777691	3105612 J FICTION BOOKS	138.90
Brodart	04/19/2024	B6777693	310561B ADULT FICTION BOOKS	54.76
Brodart	04/19/2024	B6777697	3105612 J POP FICTION BOOKS	50.47
Brodart	04/19/2024	B6777698	3105612 J FICTION BOOKS	54.34
Brodart	04/19/2024	B6777699	310561B ADULT FICTION BOOK	17.29
Brodart	04/19/2024	B6777700	310561B ADULT FICTION BOOK	19.02
Brodart	04/19/2024	B6777715	310561B ADULT FICTION BOOKS	50.14
Brodart	04/19/2024	B6777716	310561B ADULT FICTION BOOKS	50.74
Brodart	04/19/2024	B6777718	3105612 J FICTION BOOKS	31.70
Brodart	04/25/2024	B6780535	3105612 J POP FICTION BOOKS	10.64
Brodart	04/25/2024	B6780646	3105612 J FICTION BOOKS	18.26
Brodart	04/25/2024	B6780614	3105612 J FICTION PICTURE BOOK	11.58
Brodart	04/25/2024	B6780536	3105612 J BOARD BOOKS	13.45
Brodart	04/26/2024	B6781333	3105612 J FICTION PICTURE BOOKS	467.88
Brodart	04/26/2024	B6781130	3105612 J POP FICTION BOOKS	165.21
Brodart	04/26/2024	B6781105	3105612 J PARENTING BOOKS	117.86
Brodart	04/26/2024	B6781266	3105612 J FICTION PICTURE BOOKS	273.50
Brodart	04/29/2024	B6782521	3105612 J FICTION PICTURE BOOKS	100.88
Brodart	04/29/2024	B6782530	3105612 J FICTION PICTURE BOOKS	268.97
Brodart	04/29/2024	B6782374	3105612 TEEN FICTION BOOKS	117.11
Brodart	04/29/2024	B6782599	3105612 J FICTION PICTURE BOOK	11.58
Brodart	04/29/2024	B6782600	3105612 J POP FICTION BOOKS	33.69
Brodart	05/01/2024	B6783559	310561B ADULT NON-FICTION BOOKS	31.98
Brodart	05/01/2024	B6783560	310561B ADULT NON-FICTION BOOKS	29.37
Brodart	05/01/2024	B6783561	310561B ADULT FICTION BOOK	16.72
Brodart	05/01/2024	B6783640	310561B ADULT FICTION BOOKS	508.99
Brodart	05/01/2024	B6783646	310561B ADULT FICTION BOOK	10.41
Brodart	05/01/2024	B6783673	310561B ADULT FICTION BOOK	16.72
Brodart	05/01/2024	B6783558	310561B ADULT FICTION BOOK	16.72
Brodart	05/01/2024	B6783550	310561B ADULT FICTION BOOKS	82.67
Brodart	05/01/2024	B6783674	310561B ADULT FICTION BOOKS	35.16
Brodart	05/01/2024	B6783679	310561B ADULT FICTION BOOK	17.87
Brodart	05/04/2024	B6784937	310561B ADULT FICTION BOOK	17.87
Brodart	05/04/2024	B6784935	310561B ADULT FICTION BOOKS	175.83
Brodart	05/04/2024	B6784933	310561B ADULT FICTION BOOKS	69.19
Brodart	05/04/2024	310561B	310561B ADULT FICTION BOOKS	52.46
Brodart	05/04/2024	B6784938	310561B ADULT FICTION BOOKS	34.59
Brodart	05/06/2024	B6785749	3105612 J POP FICTION BOOKS	39.99
Brodart	05/06/2024	B6785745	3105612 J POP FICTION BOOKS	59.89
Brodart	05/06/2024	B6785740	3105612 J PARENTING BOOK	16.14
Brodart	05/06/2024	B6785738	3105612 TEEN FICTION BOOK	15.79
Brodart	05/06/2024	B6785737	3106512 J FICTION PICTURE BOOKS	260.91
Brodart	05/06/2024	B6785731	3105612 J PARENTING BOOK	81.97
Brodart	05/06/2024	B6785730	3105612 J POP FICTION BOOKS	15.09
<b>Total for Brodart</b>				<b>\$5,250.91</b>
BRYANS & GRAMUGLIA				
BRYANS & GRAMUGLIA	04/20/2024	5333	EGCL MANAGAMENT ADVISORY SERVICES FOR QBO CHART OF ACCOUNTS DISCUSSION W/ RG VIA PHONE	550.00

# East Greenbush Community Library

## Warrant of Bills by Vendor (April 9-May 10, 2024)

VENDOR	DATE	NUM	MEMO/DESCRIPTION	AMOUNT
<b>Total for BRYANS &amp; GRAMUGLIA</b>				<b>\$550.00</b>
CAMFIL USA, INC.				
CAMFIL USA, INC.	04/12/2024	30460367	29902-000 AIR FILTERS	713.21
<b>Total for CAMFIL USA, INC.</b>				<b>\$713.21</b>
Capital Security 479-7122				
Capital Security	04/15/2024	191423	EGRN NETWORK/CELLULAR MONITORING 5/1/24-5/31/24	63.00
<b>Total for Capital Security</b>				<b>\$63.00</b>
CENGAGE Learning/GALE 877-201-3962 opt 2				
CENGAGE Learning/GALE	04/11/2024	84180983	124198 ADULT LP BOOKS	65.58
CENGAGE Learning/GALE	04/14/2024	84190350	124198 ADULT LP BOOKS	55.18
CENGAGE Learning/GALE	04/22/2024	84215661	124198 ADULT LP BOOKS	88.78
CENGAGE Learning/GALE	04/23/2024	84219706	124198 ADULT LP BOOKS	85.57
CENGAGE Learning/GALE	04/24/2024	84226514	124198 ADULT LP BOOK	19.19
CENGAGE Learning/GALE	04/26/2024	84234499	124198 ADULT LP BOOKS	173.58
<b>Total for CENGAGE Learning/GALE</b>				<b>\$487.88</b>
Center Point Large Print 1-800-929-9108				
Center Point Large Print	04/02/2024	2089430	INV. # 2089430 ADULT LP BOOK	24.00
Center Point Large Print	04/03/2024	2088823	EGCL ADULT LP BOOKS	61.42
<b>Total for Center Point Large Print</b>				<b>\$85.42</b>
COLLABORATIVE SUMMER LIBRARY PROGRAM				
COLLABORATIVE SUMMER LIBRARY PROGRAM	02/20/2024	Woo298155	EGCL 2024 SUMMER READING T-SHIRTS FOR STAFF	322.75
<b>Total for COLLABORATIVE SUMMER LIBRARY PROGRAM</b>				<b>\$322.75</b>
Dropmysuite Inc.				
Dropmysuite Inc.	05/07/2024	8175.14	EGCL DIRECT USER EMAIL & COLLABORATION BACKUP SUBSCRIPTION COST 4/1/24-4/30/24	81.00
<b>Total for Dropmysuite Inc.</b>				<b>\$81.00</b>
EBSCO 201-569-2500 ext.25				
EBSCO	04/22/2024	1000228833-1	TN63848-75 EBSCO PACKAGE : NOVELIST PLUS, NOVELIST K-8, LIBRARY AWARE 5/1/24-4/30/25	2,344.21
EBSCO	12/31/2023	131323	TN63848 CREDIT 2401167	-19.50
<b>Total for EBSCO</b>				<b>\$2,324.71</b>
EGCL - Petty Cash				
EGCL - Petty Cash	04/22/2024	5014	EGCL TEEN SUPPLIES JENNA ZABOROWSKI	23.98
<b>Total for EGCL - Petty Cash</b>				<b>\$23.98</b>
FARONICS				
FARONICS	05/03/2024	00243945	EGCL DEEP FREEZE STD NA MAINTENANCE ANNUAL RENEWAL & DEEP FREEZE CLOUD PREMIUM SUBSCRIPT ANNUAL RENEWAL 5/31/24-5/30/25	893.00
<b>Total for FARONICS</b>				<b>\$893.00</b>
HOME DEPOT				
HOME DEPOT	04/12/2024	2493234	**** * 8313 CEILING TILES	99.22
<b>Total for HOME DEPOT</b>				<b>\$99.22</b>

# East Greenbush Community Library

## Warrant of Bills by Vendor (April 9-May 10, 2024)

VENDOR	DATE	NUM	MEMO/DESCRIPTION	AMOUNT
<b>KEY COMMUNICATIONS</b>				
518 436-9572				
KEY COMMUNICATIONS	04/27/2024	101306	EGCL CONVERT PHONE SERVICE FROM BLUEFACE TO GIGTEL	256.00
<b>Total for KEY COMMUNICATIONS</b>				<b>\$256.00</b>
<b>KNOLL INC</b>				
KNOLL INC	04/10/2024	5228421	EGCL INSTALLLATION (GSA)	280.00
<b>Total for KNOLL INC</b>				<b>\$280.00</b>
<b>LANE PRESS</b>				
LANE PRESS	04/11/2024	2990	402 SPRING/SUMMER 2024 NEWSLETTER	1,690.00
<b>Total for LANE PRESS</b>				<b>\$1,690.00</b>
<b>MARINE DESIGN &amp; SERVICE</b>				
MARINE DESIGN & SERVICE	04/29/2024	5749	EGCL FISH TANK SERVICE & AQUEON FILTER CARTRIDGE	109.99
<b>Total for MARINE DESIGN &amp; SERVICE</b>				<b>\$109.99</b>
<b>MicroMarketing LLC</b>				
1-800-229-9887				
MicroMarketing LLC	04/09/2024	950819	1233 ADULT AUDIOBOOK ON CD	148.74
MicroMarketing LLC	04/09/2024	950731	1233 ADULT AUDIOBOOK ON CD	67.98
MicroMarketing LLC	04/29/2024	952480	1233 ADULT AUDIOBOOK ON CD	39.27
<b>Total for MicroMarketing LLC</b>				<b>\$255.99</b>
<b>Midwest Tape</b>				
1-800-875-2785				
Midwest Tape	04/08/2024	505302649	2000001824 ADULT DVDS	178.41
Midwest Tape	04/12/2024	505322779	2000001825 ADULT DVDS	86.20
Midwest Tape	04/22/2024	505358117	2000001825 ADULT DVDS	145.43
Midwest Tape	04/30/2024	505404705	2000001825 ADULT DVDS	149.93
<b>Total for Midwest Tape</b>				<b>\$559.97</b>
<b>NATIONAL BUSINESS TECH. (ALBANY)</b>				
NATIONAL BUSINESS TECH. (ALBANY)	04/22/2024	IN607970	EG00 COPIES MADE FROM STAFF COPIER	375.81
<b>Total for NATIONAL BUSINESS TECH. (ALBANY)</b>				<b>\$375.81</b>
<b>New York State Parks-Schoharie Crossing</b>				
New York State Parks-Schoharie Crossing	03/14/2024	06112024	EGRN THROUGH THE MIRE 6/11/24 & STRANGE HISTORY 10/29/24 ADULT PROGRAMS	60.00
<b>Total for New York State Parks-Schoharie Crossing</b>				<b>\$60.00</b>
<b>Northeast Toner, Inc.</b>				
518-899-5545				
Northeast Toner, Inc.	04/15/2024	117831	EGCL COMPAT HP CE250X BLACK TONER	140.00
<b>Total for Northeast Toner, Inc.</b>				<b>\$140.00</b>
<b>OCLC</b>				
800-848-5800+1+2+3				
OCLC	05/01/2024	1000368887	10306 WORLDSHARE ILL SERVICE 5/1/24-4/30/24	575.06
<b>Total for OCLC</b>				<b>\$575.06</b>
<b>OVERDRIVE</b>				
216-573-6886 ext.212				
OVERDRIVE	04/09/2024	01080DA24109763	1080-1012 ADULT EBOOKS	110.00
OVERDRIVE	04/09/2024	01080DA24109818	1080-0012 ADULT EBOOKS	82.50
OVERDRIVE	04/16/2024	01080DA24116764	1080-0012 ADULT EBOOK & E AUDIOBOOKS	179.95
OVERDRIVE	04/16/2024	01080DA24117243	1080-1012 ADULT EBOOK & ADULT E AUDIOBOOKS	179.95



# East Greenbush Community Library

## Warrant of Bills by Vendor (April 9-May 10, 2024)

VENDOR	DATE	NUM	MEMO/DESCRIPTION	AMOUNT
OVERDRIVE	04/23/2024	01080DA24123801	1080-0012 1-ADULT E AUDIOBOOK	47.50
OVERDRIVE	04/23/2024	0108DA24123592	1080-1012 3-ADULT EBOOKS & 3-ADULT E AUDIOBOOKS	450.00
OVERDRIVE	04/25/2024	01080CO24126534	1080-0012 TEEN EBOOKS & TEEN EAUDIOBOOKS	594.76
OVERDRIVE	04/30/2024	01080DA24133715	1080-0012 ADULT EBOOK & ADULT EAUDIOBOOK	102.50
OVERDRIVE	04/30/2024	01080DA24133917	1080-1012 ADULT EBOOK & ADULT EAUDIOBOOK	109.95
<b>Total for OVERDRIVE</b>				<b>\$1,857.11</b>
PLAYAWAY PRODUCTS LLC (877) 893-0808				
PLAYAWAY PRODUCTS LLC	04/18/2024	459077	EGCL I'M HUNGRY! TENGO HAMBRE! J PLAYAWAY	124.98
PLAYAWAY PRODUCTS LLC	05/03/2024	460787	EGCL J PLAYAWAYS	326.94
<b>Total for PLAYAWAY PRODUCTS LLC</b>				<b>\$451.92</b>
SCHOLASTIC				
SCHOLASTIC	05/02/2024	60034654	4253413 YS SRP GIVEAWAY BOOKS	1,165.33
<b>Total for SCHOLASTIC</b>				<b>\$1,165.33</b>
Seasons East Lawn Care 732-2276 new 8.07				
Seasons East Lawn Care	04/04/2024	13487	EGCL 8-SALTINGS OF PARKING LOT 3/11/24-3/24/24	1,980.00
Seasons East Lawn Care	04/08/2024	13488	EGCL-10-SNOW PLOWING & SALTING OF COMMUNITY WAY 3/11/24-3/24/24	776.66
<b>Total for Seasons East Lawn Care</b>				<b>\$2,756.66</b>
Sebco Books 800-223-3251				
Sebco Books	04/10/2024	212509	14883 J NON-FICTION BOOKS	1,001.13
<b>Total for Sebco Books</b>				<b>\$1,001.13</b>
STAPLES 1-877-826-7755				
STAPLES	04/16/2024	6001228252	1008052 MAINTENANCE AND OFFICE SUPPLIES	261.50
STAPLES	04/19/2024	6001267160	1008052 MAINTENANCE & OFFICE SUPPLIES	279.20
STAPLES	05/07/2024	6002187634	1008052 MAINTENANCE SUPPLIES	164.44
<b>Total for STAPLES</b>				<b>\$705.14</b>
TAG SOLUTIONS, LLC (518) 292-6510				
TAG SOLUTIONS, LLC	05/01/2024	30629066	21743 IT MANAGED SERVICES 5/1/24-5/31/24	2,633.00
<b>Total for TAG SOLUTIONS, LLC</b>				<b>\$2,633.00</b>
Town of East Greenbush				
Town of East Greenbush	05/01/2024	554455	984 SEWER/WATER USAGE 2/1/24-4/30/24	255.62
<b>Total for Town of East Greenbush</b>				<b>\$255.62</b>
Troy Public Library				
Troy Public Library	04/08/2024	249976	38132101493317 LOST/PAID BOOK	27.00
Troy Public Library	04/27/2024	293724	*****9607 LOST/PAID BOOK	16.99
<b>Total for Troy Public Library</b>				<b>\$43.99</b>
TWIN BRIDGES 518-282-5600				
TWIN BRIDGES	05/01/2024	MAY 2024 SERVICE	55-8109 1 WASTE & RECYCLING MAY 2024	263.71
<b>Total for TWIN BRIDGES</b>				<b>\$263.71</b>
Uline				

## East Greenbush Community Library

### Warrant of Bills by Vendor (April 9-May 10, 2024)

VENDOR	DATE	NUM	MEMO/DESCRIPTION	AMOUNT
1-800-295-5510				
Uline	04/15/2024	176929304	7372353 MAINTENANCE/OFFICE SUPPLIES	119.04
<b>Total for Uline</b>				<b>\$119.04</b>
UNGERMAN ELECTRIC (518) 436-8741				
UNGERMAN ELECTRIC	04/24/2024	42961	EGCL NEW ELECTRICAL CIRCUIT & OUTLET IN DIRECTOR'S OFFICE	430.03
<b>Total for UNGERMAN ELECTRIC</b>				<b>\$430.03</b>
ZABOROWSKI, JENNA				
ZABOROWSKI, JENNA	04/18/2024	04182020- 04202024	EGCL MILEAGE REIMBURSEMENT FOR NYLA YSS CONFERENCE 4/18-4/20/24; 456 MILES	305.52
<b>Total for ZABOROWSKI, JENNA</b>				<b>\$305.52</b>
<b>TOTAL</b>				<b>\$32,338.12</b>

**Note**

Payment Approved / /

President, Library Board of Trustees: \_\_\_\_\_

# East Greenbush Community Library

## Budget vs. Actuals: 2024 Voter Approved Budget

January 1, 2024 - May 10, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Revenue</b>				
4000 Library Charges				
4001.00 Printing/Fax/Fees	3,129.41	9,000.00	-5,870.59	34.77 %
4002.00 Fines	243.58	0.00	243.58	
4003.00 Lost or Damaged	1,973.82	4,500.00	-2,526.18	43.86 %
<b>Total 4000 Library Charges</b>	<b>5,346.81</b>	<b>13,500.00</b>	<b>-8,153.19</b>	<b>39.61 %</b>
4100 Other Income/Interest	9,332.10	2,000.00	7,332.10	466.61 %
4200 Public Funds	2,261,623.12	2,277,625.00	-16,001.88	99.30 %
4400.00 Restricted Income (G/G)	32,050.00	35,000.00	-2,950.00	91.57 %
4401.00 Non-Restricted Income (G/G)	2,112.26	1,500.00	612.26	140.82 %
4990.00 Transfer from Reserve(s)		21,125.00	-21,125.00	
<b>Total Revenue</b>	<b>\$2,310,464.29</b>	<b>\$2,350,750.00</b>	<b>\$ -40,285.71</b>	<b>98.29 %</b>
<b>GROSS PROFIT</b>	<b>\$2,310,464.29</b>	<b>\$2,350,750.00</b>	<b>\$ -40,285.71</b>	<b>98.29 %</b>
<b>Expenditures</b>				
CAP Long-Term Savings		109,850.00	-109,850.00	
<b>Operating Expenses</b>				
5000 Technology/Communications	23,451.85	96,650.00	-73,198.15	24.26 %
5010 Programming & Planning	4,800.71	24,200.00	-19,399.29	19.84 %
5020 Bks & Mat'ls (Collections)	66,469.26	159,100.00	-92,630.74	41.78 %
5030 Facilities Expenses	35,755.59	143,300.00	-107,544.41	24.95 %
5040 Professional Services	29,607.63	64,000.00	-34,392.37	46.26 %
5050 Operat'ns	8,789.07	37,425.00	-28,635.93	23.48 %
5100 Human Resources/Staff Devt	1,259.03	6,500.00	-5,240.97	19.37 %
5200 Personnel	540,297.30	1,709,725.00	-1,169,427.70	31.60 %
<b>Total Operating Expenses</b>	<b>710,430.44</b>	<b>2,240,900.00</b>	<b>-1,530,469.56</b>	<b>31.70 %</b>
<b>Total Expenditures</b>	<b>\$710,430.44</b>	<b>\$2,350,750.00</b>	<b>\$ -1,640,319.56</b>	<b>30.22 %</b>
<b>NET OPERATING REVENUE</b>	<b>\$1,600,033.85</b>	<b>\$0.00</b>	<b>\$1,600,033.85</b>	<b>0.00%</b>
Other Expenditures	\$ -585.20	\$0.00	\$ -585.20	0.00%
<b>NET OTHER REVENUE</b>	<b>\$585.20</b>	<b>\$0.00</b>	<b>\$585.20</b>	<b>0.00%</b>
<b>NET REVENUE</b>	<b>\$1,600,619.05</b>	<b>\$0.00</b>	<b>\$1,600,619.05</b>	<b>0.00%</b>

**Note**

On this date, the year is 35.8 % over.

# East Greenbush Community Library

## Balance Sheet As of May 10, 2024

	TOTAL			
	AS OF MAY 10, 2024	AS OF MAY 10, 2023 (PY)	CHANGE	% CHANGE
<b>ASSETS</b>				
Current Assets				
Bank Accounts				
Board Designated Accounts				
1001.00 Pioneer GIFT & GRANT XXXX0186	96,252.35	60,712.81	35,539.54	58.54 %
1002.00 Petty Cash Gift & Grant	200.00	200.00	0.00	0.00 %
1007.00 Pioneer HURR ACCOUNT XXX244	58,633.13	58,369.15	263.98	0.45 %
<b>Total Board Designated Accounts</b>	<b>155,085.48</b>	<b>119,281.96</b>	<b>35,803.52</b>	<b>30.02 %</b>
Cash, Operating Accounts				
1003.00 Pioneer OPERATING XXXX0178	102,559.66	145,288.43	-42,728.77	-29.41 %
1004.00 Pioneer PUBLIC FINANCE XXXX0194	1,784,707.31	2,154,271.24	-369,563.93	-17.15 %
1005.00 Pioneer FUND BALANCE XXX251	49,348.99	57,250.80	-7,901.81	-13.80 %
1006.00 Petty Cash	200.00	200.00	0.00	0.00 %
ZZZPetty Checking (deleted)	0.00	-90.00	90.00	100.00 %
<b>Total Cash, Operating Accounts</b>	<b>1,936,815.96</b>	<b>2,356,920.47</b>	<b>-420,104.51</b>	<b>-17.82 %</b>
Reserve, Capital Accounts				
1008.00 Pioneer CAPITAL RESERVEXXX0228	602,934.32	295,399.58	307,534.74	104.11 %
1009.00 Pioneer OPER. CONT. RESXXXX0210	390,111.20	183,380.73	206,730.47	112.73 %
<b>Total Reserve, Capital Accounts</b>	<b>993,045.52</b>	<b>478,780.31</b>	<b>514,265.21</b>	<b>107.41 %</b>
<b>Total Bank Accounts</b>	<b>\$3,084,946.96</b>	<b>\$2,954,982.74</b>	<b>\$129,964.22</b>	<b>4.40 %</b>
Accounts Receivable	\$0.00	\$90.00	\$ -90.00	-100.00 %
Other Current Assets	\$250.00	\$250.00	\$0.00	0.00 %
<b>Total Current Assets</b>	<b>\$3,085,196.96</b>	<b>\$2,955,322.74</b>	<b>\$129,874.22</b>	<b>4.39 %</b>
Fixed Assets	\$2,217,439.06	\$2,269,239.35	\$ -51,800.29	-2.28 %
<b>TOTAL ASSETS</b>	<b>\$5,302,636.02</b>	<b>\$5,224,562.09</b>	<b>\$78,073.93</b>	<b>1.49 %</b>
<b>LIABILITIES AND EQUITY</b>				
Liabilities	\$32,338.12	\$47,294.22	\$ -14,956.10	-31.62 %
Equity	\$5,270,297.90	\$5,177,267.87	\$93,030.03	1.80 %
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$5,302,636.02</b>	<b>\$5,224,562.09</b>	<b>\$78,073.93</b>	<b>1.49 %</b>

**Note**

On this date, the year is 35.8% over.

## Director's Report- May 21, 2024

**Based on Strategic Plan 2023-2028 "You Belong Here"  
Adopted September 19, 2023**

**Vision:** To serve at the central hub where people feel welcome, supported in learning, and connected to community and one another.

**Mission:** We inspire learning, imagination, collaboration, and compassion by providing our community with equitable access to resources in a welcoming environment.

**Goals** (details at the end of report)

1. Build Community Connections
2. Engage With Your Community
3. Satisfy Curiosity and Stimulate Imagination
4. Promote Literacies
5. Advance Local Economic Vitality

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### Highlights

- **Hours & Visits:**  
Open 7 days/week, totaling 272 hours, including one 2-hour delay on April 4 due to weather (opened at 11am). We had 22,543 visits in April 2024 (12,730 in-person, and 9,813 website visitors) a 10% increase over last month
  - **Collection Highlights:**  
Total collection use dropped slightly (50,246 in April vs. 51,243 in March). Physical borrowing remained stable, database use was steady, Libby/Overdrive digital lending decreased, while hoopla digital lending increased. Latest items added to Library of Things, NOVEL NY funding secure.
  - **Membership:**  
Active Cardholders increased 15%, with 110 new library card registrations in April.
  - **Programs:**  
We held 60 library programs in April, with 2,029 attendees sponsored by the library. Additionally, meeting rooms were used 80 times for non-library sponsored programs, hosting 798 attendees. Highlights include Young Author Reading, Early Literacy Initiatives, Tech Literacy Classes, and Local Author Fair Planning.
  - **Outreach/Partnership Initiatives:**  
Kindergarten Visits, Summer Reading Coordination, Same Day Meeting Room Usage, Book Giveaways, YMCA Healthy Kids Day
-

## 1. Outreach/Partnerships Highlights

### **Kindergarten Visits (Goal 1)**

- The Youth & Family Services team hosted five kindergarten classes from Genet and one preschool class, welcoming over 100 young visitors. Each child received a bag containing library information, a pencil, an eraser, a bookmark, and their own library card. Four kindergarten classes from Red Mill are scheduled for May.
- Feedback from Genet Elementary has been overwhelmingly positive, with reports of this being their best visit to date. The children enjoyed the full storytime session, and teachers appreciated the free Early Readers provided to those students who were unable to borrow items.
- These visits foster a love of reading and strengthen community connections, supporting early literacy.

### **Summer Reading Coordination with Genet and Red Mill Schools (Goal 1)**

- Staff visited school librarians to discuss summer reading program partnerships.
- Our Youth & Family Services team will provide summer reading program flyers, be interviewed by 5th graders at Red Mill for morning announcements, and present at a Genet school assembly.

### **Staff Outreach Team (Goal 1)**

- The Outreach Team, comprising staff from all departments with rotating co-chairs, continues to advance strategic plan initiatives.
- We are developing a partnership policy and procedures, to be reviewed by the services committee.

### **YMCA Healthy Kids Day (Goal 2)**

- Staff represented the library at the YMCA's Healthy Kids Day, interacting with approximately 67 people.

### **NYS Division of Consumer Protection (Goal 2)**

- Partnered with the NYS Division of Consumer Protection to offer two workshops on avoiding scams and protecting identity.

### **Book Giveaways for Kids (Goal 4)**

- Acquired 52 free children's books from the PEF book fair at the Albany Armory, to be used for giveaways during summer reading and outreach events.

### **Stewarts Ice Cream Gift Certificates (Goal 5)**

- Secured 250 Stewart's Ice Cream gift certificates for summer reading program incentives.

**Other Partnerships this month (Goal 2)**

- Collaborated with numerous organizations including AARP, American Red Cross, Columbia High school, East Greenbush Polic Department, Fed Ex, Friends of the Library, Girl Scouts, Grass Roots Givers, Greenbush Area YMCA, Greenbush Garden Club, Greenbush Historical Society, Green Meadow Elementary, NYS Division of Consumer Protection, NYS Legislature Assemblyperson McDonald, Project Linus, Questar III BOCES, Red Mill Elementary, Rensselaer County Board of Elections, Town of East Greenbush, WAMC.

**GOAT (Greatest of All Time) Teen Services Conference Hosted at Library (Goal 1)**

- Hosted the UHLS GOAT (greatest of all time) Teen Services Conference, attended by 42 librarians from various systems, including one from New this month. Forty-two librarians from several New York systems attended, with one from New Jersey.

## 2. Programming Highlights

**Young Author Reading (Goal 2)**

- Hosted a young author reading by patron Charlie Harling, who read from the second book in his upcoming trilogy.

**Program Volunteers (Goal 2)**

- Volunteers included: Margaret Kelly, Cinema Society, Syma Lapidis Project Linus, Julie Ann Price, Mahjong Learners Group, Ginny Lazzaro and Lynne Catelotti (Book Group), Kevin McCann (Books with Wheels), Karen DeBonis and Sandra Foyt (author program).

**Teen Volunteers (Goal 5)**

- Teen volunteers assisted with shelving materials, shelf-reading, and craft prep, gaining valuable soft skills for future employment. Six teens volunteered for a total of 21 hours, coming from schools such as Columbia, Goff, Maple Hill, Homeschool, Averill Park, Robert C. Parker, and Tech Valley.

**Tech Literacy Classes (Goal 4)**

- Developed "Tech Time," a new series of technology education classes. The first class in May will cover hoopla, aiming to ease the transition away from physical CDs to digital music.

**Scavenger Hunt (Goal 3)**

- Organized a Dog Man-themed scavenger hunt, with participation from 375 children who were assisted by 152 adults, totaling 527 participants.

**Same Day Reservations; Meeting Rooms (Goal 1)**

- Meeting room use remains popular, with 21 same-day room reservations made in April.

**Early Literacy (Goal 4)**

- Hosted nine storytimes in with 300 attendees. Reintroduced Saturday Storytimes, receiving positive feedback. Promoted ongoing reading challenges like “1000 Books Before Kindergarten,” with 30 new participants and seven completions. Our young readers logged 6,280 books in April.
- The children’s room window display, “April Flowers Bring May Flowers,” featured flower pictures with names to assist children learning to read.

**Local Author Fair (Goal 5)**

- Began planning for a local author fair that will take place on November 10 to promote local authors to the community.

## 3. Collection Highlights

**New YOTO Audio Book Collection for Youth (Goal 3)**

- Preparing to launch a new audio book collection with 10 new YOTO players, funded by a Friends grant.

**Creativebug Rollout Continues (Goal 3)**

- Actively promoting our new database Creativebug.

**Library of Things Additions (Goal 3)**

- Added new items including two GoPros, a hiking backpack, outdoor lawn games, a pickleball set, disc golf set, and four board games.

**Consumer Reports Database Subscription Not Renewed (Goal 4)**

- Due to low usage, we will not renew Consumer Reports subscription in June 2024. We identified free online alternatives like Wirecutter and CNET to meet patron needs. We will continue subscribing to the Consumer Reports print magazine.

**State Funded Suite of Databases Renewed (Goal 4)**

- NYS will renew the NOVELNY, state funded suite of databases for the upcoming year, with new resources including Patterson's Test Prep and NYS Legal Forms. Reference librarians are preparing for training to assist patrons with these resources.

## 4. Staff Development/Training

**YSS Conference (1 staff member):**

- Staff attended a collaboration day with youth services librarians statewide. We booked two summer art programs via a YSS Conference connection.

**Webinars Attended:**

- Fostering Partnerships: School and Public Libraries Unite for Summer Reading Adventures, hosted by NYS Library.
- Canva for Beginners
- Community Connections: Break with Tradition



**Hoopla Training:**

- All full-time reference librarians attended hoopla training to better assist patrons with digital materials. Capital Projects/Facilities

## 5. Capital Projects/Facilities

**Capital Project Work Group:**

- The Capital Project work group continues to make progress. We received notification from UHLS of additional funds, securing a full 50% match for the NYS Construction Grant. The total project cost is estimated at \$694,712, with \$347,356 in grant funds.
- Wainschaf Associates, Inc. has been selected as the Construction Manager Advisor. We aim to start work in August, pending the public bid process.

## 6. IT/Infrastructure Updates

**Meeting with Tag Solutions:**

- Collaborating on a roadmap for the remainder of 2024 and beyond, to be discussed with the Admin Committee

**Windows 11 Upgrades:**

- Several staff computers are in the process of getting updated to Windows 11 to enhance compatibility with office applications.

**2023-2028 Strategic Plan Goals**

1. **Build Community Connections:** Community members will feel welcomed by the library and library staff and will feel more connected with one another by having access to programs and resources that are responsive to their needs, reflective of the diversity of community voices, and give them the opportunity to work together with the library to create meaningful experiences.
2. **Engage With Your Community:** New and longtime community members will see the East Greenbush Community Library as a central hub for resources to engage them with local government, volunteer opportunities, and programs, services, and activities in partnership with community agencies and organizations.
3. **Satisfy Curiosity and Stimulate Imagination:** Community members will know that when they interact with East Greenbush Community Library, they will have access to resources and experiences that enrich their lives and engage them with new ideas in spaces that allow for both quiet and active uses.
4. **Promote Literacies:** Community members will see the value in literacies of all types, from early literacy to digital literacy. Community members of all ages will find services at the library that help them to develop or practice a variety of literacy skills, develop their ability to understand and express ideas and opinions, and to succeed in pursuits of interest.
5. **Advance Local Economic Vitality:** Local Businesses, entrepreneurs, and community leaders will view the library as part of their support system for growth and success in our community.

Our recent initiatives, aligned with the Strategic Plan's goals, demonstrate our dedication to building connections, engaging with the community, stimulating imagination, promoting literacies, and enhancing local economic vitality. These efforts underscore our commitment to our vision and mission, ensuring that the East Greenbush Community Library remains a welcoming and supportive hub for everyone. We look forward to continuing this work and serving our community with excellence.

*Respectfully Submitted: Jill Dugas Hughes, Director*

**SPU - Library of East Greenbush Community Library  
Annual Financial Report  
For the Fiscal Period 01/01/2023 - 12/31/2023**

SPU - Library of East Greenbush Community Library  
Annual Financial Report  
For the Fiscal Period 01/01/2023 - 12/31/2023

**Authorization**

Article 3, Section 30 of the General Municipal Law

1. \*\*\*Every Municipal Corporation\*\*\* shall annually make a report of its financial condition to the Comptroller. Such report shall be made by the Chief Fiscal Officer of such Municipal Corporation\*\*\*
5. All reports shall be certified by the officer making the same and shall be filed with the Comptroller\*\*\* it shall be the duty of the incumbent officer at the time such reports are required to be filed with the Comptroller to file such report\*\*\*

**Certification Statement**

I, Jill Dugas Hughes (LG384624900100A), hereby certify that I am the Chief Financial Officer of the SPU - Library of East Greenbush Community Library, and that the information provided in the Annual Financial Report of the SPU - Library of East Greenbush Community Library for the fiscal year ended 12/31/2023, is true and correct to the best of my knowledge and belief.

SPU - Library of East Greenbush Community Library  
 Annual Financial Report  
 For the Fiscal Period 01/01/2023 - 12/31/2023

**A - General  
 Balance Sheet**

	12/31/2023	12/31/2022	12/31/2021
<b>Assets and Deferred Outflows</b>			
<b>Assets</b>			
<b>Cash and Cash Equivalents</b>			
200 - Cash	\$1,517,037.00	\$1,354,964.00	\$1,162,900.00
210 - Petty Cash	\$650.00	\$650.00	\$650.00
<b>Total for Cash and Cash Equivalents</b>	<b>\$1,517,687.00</b>	<b>\$1,355,614.00</b>	<b>\$1,163,550.00</b>
<b>Restricted Cash and Cash Equivalents</b>			
230 - Cash Special Reserves	-	-	\$0.00
<b>Total for Restricted Cash and Cash Equivalents</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total for Assets</b>	<b>\$1,517,687.00</b>	<b>\$1,355,614.00</b>	<b>\$1,163,550.00</b>
<b>Total for Assets and Deferred Outflows</b>	<b>\$1,517,687.00</b>	<b>\$1,355,614.00</b>	<b>\$1,163,550.00</b>

SPU - Library of East Greenbush Community Library  
 Annual Financial Report  
 For the Fiscal Period 01/01/2023 - 12/31/2023

**A - General  
 Balance Sheet**

	12/31/2023	12/31/2022	12/31/2021
<b>Liabilities, Deferred Inflows and Fund Balances</b>			
<b>Liabilities</b>			
<b>Payables</b>			
600 - Accounts Payable	\$65,387.00	\$19,169.00	\$1,045.00
<b>Total for Payables</b>	<b>\$65,387.00</b>	<b>\$19,169.00</b>	<b>\$1,045.00</b>
<b>Total for Liabilities</b>	<b>\$65,387.00</b>	<b>\$19,169.00</b>	<b>\$1,045.00</b>
<b>Fund Balance</b>			
<b>Restricted Fund Balance</b>			
815 - Unemployment Insurance Reserve	-	-	\$0.00
878 - Capital Reserve	-	-	\$0.00
899 - Other Restricted Fund Balance <i>Restricted for Grants</i>	\$14,902.00	\$24,734.00	\$23,425.00
<b>Total for Restricted Fund Balance</b>	<b>\$14,902.00</b>	<b>\$24,734.00</b>	<b>\$23,425.00</b>
<b>Assigned Fund Balance</b>			
914 - Assigned Appropriated Fund Balance	-	\$111,121.00	\$0.00
915 - Assigned Unappropriated Fund Balance	\$1,437,398.00	\$1,200,590.00	\$1,139,080.00
<b>Total for Assigned Fund Balance</b>	<b>\$1,437,398.00</b>	<b>\$1,311,711.00</b>	<b>\$1,139,080.00</b>
<b>Total for Fund Balance</b>	<b>\$1,452,300.00</b>	<b>\$1,336,445.00</b>	<b>\$1,162,505.00</b>
<b>Total for Liabilities, Deferred Inflows and Fund Balances</b>	<b>\$1,517,687.00</b>	<b>\$1,355,614.00</b>	<b>\$1,163,550.00</b>

SPU - Library of East Greenbush Community Library  
 Annual Financial Report  
 For the Fiscal Period 01/01/2023 - 12/31/2023

**A - General  
 Results of Operations**

	12/31/2023	12/31/2022	12/31/2021
<b>Revenues and Other Sources</b>			
<b>Revenues</b>			
<b>Property Taxes</b>			
1001 - Real Property Taxes	\$1,876,757.00	\$1,770,525.00	\$1,722,454.00
<b>Total for Property Taxes</b>	<b>\$1,876,757.00</b>	<b>\$1,770,525.00</b>	<b>\$1,722,454.00</b>
<b>Departmental Income</b>			
2082 - Library Charges	\$16,802.00	\$24,562.00	\$18,941.00
<b>Total for Departmental Income</b>	<b>\$16,802.00</b>	<b>\$24,562.00</b>	<b>\$18,941.00</b>
<b>Intergovernmental Charges</b>			
2360 - Library Services Other Governments	\$339,900.00	\$322,000.00	\$311,563.00
<i>Public Funds</i>			
<b>Total for Intergovernmental Charges</b>	<b>\$339,900.00</b>	<b>\$322,000.00</b>	<b>\$311,563.00</b>
<b>Use of Money and Property</b>			
2401 - Interest and Earnings	\$4,320.36	\$754.00	\$354.00
<b>Total for Use of Money and Property</b>	<b>\$4,320.36</b>	<b>\$754.00</b>	<b>\$354.00</b>
<b>Other Revenues</b>			
2701 - Refunds of Prior Year Expenditures	-	\$0.00	\$62.00
2705 - Gifts and Donations	\$23,368.00	\$34,479.00	\$4,022.00
2760 - Library System Grant	-	\$0.00	\$337.00
2770 - Unclassified	-	-	\$0.00

SPU - Library of East Greenbush Community Library  
 Annual Financial Report  
 For the Fiscal Period 01/01/2023 - 12/31/2023

**A - General  
 Results of Operations**

	12/31/2023	12/31/2022	12/31/2021
<b>Total for Other Revenues</b>	<b>\$23,368.00</b>	<b>\$34,479.00</b>	<b>\$4,421.00</b>
<b>State Aid</b>			
3840 - State Aid for Libraries	\$4,972.00	\$4,937.00	\$5,553.00
<b>Total for State Aid</b>	<b>\$4,972.00</b>	<b>\$4,937.00</b>	<b>\$5,553.00</b>
<b>Federal Aid</b>			
4089 - Federal Aid Other	-	-	\$1,472.00
<b>Total for Federal Aid</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,472.00</b>
<b>Total for Revenues</b>	<b>\$2,266,119.36</b>	<b>\$2,157,257.00</b>	<b>\$2,064,758.00</b>
<b>Total for Revenues and Other Sources</b>	<b>\$2,266,119.36</b>	<b>\$2,157,257.00</b>	<b>\$2,064,758.00</b>



SPU - Library of East Greenbush Community Library  
Annual Financial Report  
For the Fiscal Period 01/01/2023 - 12/31/2023

**A - General  
Results of Operations**

	12/31/2023	12/31/2022	12/31/2021
<b>Expenditures and Other Uses</b>			
<b>Expenditures</b>			
<b>Culture and Recreation</b>			
<b>Culture</b>			
74101 - Library - Personal Services	\$1,103,409.00	\$1,111,377.00	\$1,072,619.00
74102 - Library - Equipment and Capital Outlay	\$249,378.00	\$216,582.00	\$153,779.00
74104 - Library - Contractual	\$410,183.00	\$319,709.00	\$264,964.00
74108 - Library - Employee Benefits	\$387,294.00	\$335,649.00	\$532,295.00
<b>Total for Culture</b>	<b>\$2,150,264.00</b>	<b>\$1,983,317.00</b>	<b>\$2,023,657.00</b>
<b>Total for Culture and Recreation</b>	<b>\$2,150,264.00</b>	<b>\$1,983,317.00</b>	<b>\$2,023,657.00</b>
<b>Debt Service</b>			
<b>Debt Service</b>			
97976 - Debt Service Other Government - Debt Principal	-	-	\$0.00
97977 - Debt Service Other Government - Debt Interest	-	\$0.00	\$0.00
<b>Total for Debt Service</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total for Debt Service</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total for Expenditures</b>	<b>\$2,150,264.00</b>	<b>\$1,983,317.00</b>	<b>\$2,023,657.00</b>
<b>Total for Expenditures and Other Uses</b>	<b>\$2,150,264.00</b>	<b>\$1,983,317.00</b>	<b>\$2,023,657.00</b>

SPU - Library of East Greenbush Community Library  
 Annual Financial Report  
 For the Fiscal Period 01/01/2023 - 12/31/2023

**A - General  
 Changes in Fund Balance**

	12/31/2023	12/31/2022	12/31/2021
<b>Analysis of Changes in Fund Balance</b>			
8021 - Fund Balance - Beginning of Year	\$1,336,444.64	\$1,162,504.64	\$1,121,403.64
8015 - Prior Period Adjustment OR Change in Accounting Principle - Decrease in Fund Balance	-	\$0.00	\$0.00
8022 - Restated Fund Balance - Beginning of Year	\$1,336,444.64	\$1,162,504.64	\$1,121,403.64
Add Revenues and Other Sources	\$2,266,119.36	\$2,157,257.00	\$2,064,758.00
Deduct Expenditures and Other Uses	\$2,150,264.00	\$1,983,317.00	\$2,023,657.00
8029 - Fund Balance - End of Year	\$1,452,300.00	\$1,336,444.64	\$1,162,504.64

SPU - Library of East Greenbush Community Library  
 Annual Financial Report  
 For the Fiscal Period 01/01/2023 - 12/31/2023

**A - General  
 Adopted Budget Summary**

	12/31/2024	12/31/2023	12/31/2022
<b>Estimated Revenues and Other Sources</b>			
<b>Estimated Revenue</b>			
1049 - Est Rev - Property Taxes	\$1,915,000.00	\$1,876,757.00	\$1,770,525.00
1199 - Est Rev - Non-Property Tax Items	\$38,500.00	\$28,925.00	\$400.00
2399 - Est Rev - Intergovernmental Charges	\$357,125.00	\$350,200.00	\$320,250.00
2649 - Est Rev - Fines and Forfeitures	\$13,500.00	\$8,300.00	\$41,500.00
3099 - Est Rev - State Aid	\$5,500.00	\$5,500.00	\$4,700.00
<b>Total for Estimated Revenue</b>	<b>\$2,329,625.00</b>	<b>\$2,269,682.00</b>	<b>\$2,137,375.00</b>
<b>Estimated Other Sources</b>			
511 - Appropriated Reserves and Restricted Fund Balance	\$21,125.00	\$20,000.00	-
599 - Appropriated Fund Balance	-	\$111,121.00	-
<b>Total for Estimated Other Sources</b>	<b>\$21,125.00</b>	<b>\$131,121.00</b>	<b>\$0.00</b>
<b>Total for Estimated Revenues and Other Sources</b>	<b>\$2,350,750.00</b>	<b>\$2,400,803.00</b>	<b>\$2,137,375.00</b>

SPU - Library of East Greenbush Community Library  
 Annual Financial Report  
 For the Fiscal Period 01/01/2023 - 12/31/2023

**A - General  
 Adopted Budget Summary**

	12/31/2024	12/31/2023	12/31/2022
<b>Estimated Appropriations and Other Uses</b>			
<b>Estimated Appropriations</b>			
4999 - App - Health	-	\$145,000.00	\$125,700.00
7999 - App - Culture and Recreation	\$1,931,025.00	\$731,764.00	\$599,735.00
9199 - App - Employee Benefits	\$419,725.00	\$1,524,039.00	\$1,411,940.00
9899 - App - Debt Service	-	\$0.00	\$0.00
<b>Total for Estimated Appropriations</b>	<b>\$2,350,750.00</b>	<b>\$2,400,803.00</b>	<b>\$2,137,375.00</b>
<b>Total for Estimated Appropriations and Other Uses</b>	<b>\$2,350,750.00</b>	<b>\$2,400,803.00</b>	<b>\$2,137,375.00</b>

SPU - Library of East Greenbush Community Library  
 Annual Financial Report  
 For the Fiscal Period 01/01/2023 - 12/31/2023

**K - Schedule of Non-Current Government Assets**  
**Schedule of Non-Current Government Assets**

	12/31/2023	12/31/2022	12/31/2021
<b>Non-Current Assets</b>			
<b>Non-Depreciable Capital Assets</b>			
101 - Land	\$248,029.00	\$248,029.00	\$248,029.00
<b>Total for Non-Depreciable Capital Assets</b>	<b>\$248,029.00</b>	<b>\$248,029.00</b>	<b>\$248,029.00</b>
<b>Depreciable Capital Assets</b>			
102 - Buildings	\$3,993,736.00	\$3,986,596.00	\$3,968,913.00
103 - Improvements Other Than Buildings	\$644,632.00	\$644,632.00	\$644,632.00
104 - Machinery and Equipment	\$118,664.00	\$130,466.00	\$139,029.00
107 - Other Capital Assets	\$589,797.00	\$546,125.00	\$565,429.00
<b>Total for Depreciable Capital Assets</b>	<b>\$5,346,829.00</b>	<b>\$5,307,819.00</b>	<b>\$5,318,003.00</b>
<b>Accumulated Depreciation</b>			
112 - Accumulated Depreciation Buildings	(\$2,160,251.00)	(\$2,056,438.00)	(\$1,952,963.00)
113 - Accumulated Depreciation Improvements Other than Buildings	(\$610,481.00)	(\$605,014.00)	(\$599,547.00)
114 - Accumulated Depreciation Machinery and Equipment	(\$79,609.00)	(\$87,459.00)	(\$131,187.00)
117 - Accumulated Depreciation Other Capital Assets	(\$527,078.00)	(\$537,696.00)	(\$554,446.00)
<b>Total for Accumulated Depreciation</b>	<b>(\$3,377,419.00)</b>	<b>(\$3,286,607.00)</b>	<b>(\$3,238,143.00)</b>
<b>Other Non-Current Assets</b>			
108 - Net Pension Asset Proportionate Share	-	\$278,538.00	-
<b>Total for Other Non-Current Assets</b>	<b>\$0.00</b>	<b>\$278,538.00</b>	<b>\$0.00</b>
<b>Total for Non-Current Assets</b>	<b>\$2,217,439.00</b>	<b>\$2,547,779.00</b>	<b>\$2,327,889.00</b>

SPU - Library of East Greenbush Community Library  
 Annual Financial Report  
 For the Fiscal Period 01/01/2023 - 12/31/2023

**W - Schedule of Non-Current Government Liabilities**  
**Schedule of Non-Current Government Liabilities**

	12/31/2023	12/31/2022	12/31/2021
<b>Long-Term Obligations</b>			
<b>Other Long-Term Obligations</b>			
638 - Net Pension Liability Proportionate Share	\$729,157.00	\$0.00	\$3,463.00
<b>Total for Other Long-Term Obligations</b>	<b>\$729,157.00</b>	<b>\$0.00</b>	<b>\$3,463.00</b>
<b>Total for Long-Term Obligations</b>	<b>\$729,157.00</b>	<b>\$0.00</b>	<b>\$3,463.00</b>