



# AGENDA

**Board of Trustees**

**February 27, 2024**

**7:00pm**

**Vision**

*To serve as the central hub where people feel welcome, supported in learning, and connected to community and one another.*

**Mission**

*We inspire learning, imagination, collaboration, and compassion by providing our community with equitable access to resources in a welcoming environment.*

**Notice is hereby given that a meeting of the Library Board of Trustees will be held in person on Tuesday, February 27, 2024 at 7:00 p.m.**

**Members of the Public can view the meeting via Live Stream on the Library’s YouTube Account: <https://www.youtube.com/user/eglibrary>**

Meetings of the Library Board are open to the public under provisions of the New York State Open Meeting Law.

To submit public comment, you may attend in person or send an email with your comments to Library Director, Jill Dugas Hughes at [director@eglibrary.org](mailto:director@eglibrary.org). All comments will be read aloud during the meeting.  
*Please contact the Director for additional information or to request an accommodation.*

<b>1.</b>	<b>Call to Order/Review of Agenda Welcome</b>	Mari Harris A.
<b>2.</b>	<b>2023 Audit Presentation</b>	Robert & Nicholas Gramuglia
<b>3.</b>	<b>Public Comment</b>	Mari Harris
<b>4.</b>	<b>Approval of Minutes</b> ➤ <b>MOTION</b> to approve the minutes of the <b>January 22, 2024</b> Library Board Meeting.	Amanda Miller B.
<b>5.</b>	<b>Treasurer’s Reports</b> Treasurer’s Report Narrative  Off Warrant (January 11, 2024 – February 20, 2024) ➤ <b>MOTION</b> to accept the Off Warrant in the amount of <b>\$186,852.03</b> for the period of 1/11/2024 – 2/20/2024.  Warrant (January 11, 2024 – February 20, 2024) ➤ <b>MOTION</b> to authorize the President to sign the Warrant dated 1/11/2024 – 2/20/2024 in the amount of <b>\$34,156.54</b> .  Financials (14% of the year over) • Budget vs. Actual 2024 (1/1/2024 – 2/20/2024) • Balance Sheet (2/20/2024) ➤ <b>MOTION</b> to approve the 2/20/2024 Financials with 14% of the year completed as presented.	Katie Sheehan C.  D.  E.  F. G.

<p><b>6.</b></p>	<p><b>Committee Reports</b>                  Administrative Committee                  ➤ <b>MOTION</b> to remove \$1/page fee for faxes effective March 1, 2024.</p> <p>Services Committee                  ➤ <b>MOTION</b> to deaccession the two Little Free Libraries.                  ➤ <b>MOTION</b> to have the EG Library Board complete the Board Learning and Recruitment module from the UHLS Equity Challenge.</p>	<p>Katie Sheehan H.</p> <p>Amanda Miller I.</p>
<p><b>7.</b></p>	<p><b>Director's Report</b></p>	<p>Jill Dugas Hughes J.</p>
<p><b>8.</b></p>	<p><b>Personnel Memorandum</b></p>	<p>Jill Dugas Hughes K.</p>
<p><b>9.</b></p>	<p><b>Liaison Reports</b>                  Friends of the Library                  Town of East Greenbush                  Rensselaer County                  Upper Hudson Library System</p>	<p>Julie Ann Price                  Jim McHugh                  Tom Grant                  Camie Engel</p>
<p><b>10.</b></p>	<p><b>New Business</b>                  NYS Annual Report 2023                  ➤ <b>MOTION</b> to approve the NYS Annual Report for 2023.</p> <p>Final Audit 2023                  ➤ <b>MOTION</b> to approve the final audit for 2023.</p>	<p>Mari Harris L.</p> <p>M.</p>
<p><b>10.</b></p>	<p><b>Unfinished Business</b></p>	<p>Mari Harris</p>
<p><b>11.</b></p>	<p><b>Adjourn</b>                  ➤ <b>MOTION</b> to adjourn the 2/27/2024 Library Board Meeting.</p>	<p>Mari Harris</p>

Upcoming Meetings:

Monday, March 4, 2024

- 5:30-6:30 PM Services Committee Meeting
- 6:30-8:00 PM Administrative Committee Meeting

Tuesday, March 19, 2024

- 7:00-9:00 PM Library Board Meeting