

# AGENDA

## Board of Trustees

July 18, 2023

7:00pm

The mission of the East Greenbush Community Library is to serve as a community center for lifelong learning with access to a broad range of ideas and information through traditional and emerging resources to meet the intellectual, recreational, and cultural needs of residents in a professional and friendly manner.

**Notice is hereby given that a meeting of the Library Board of Trustees will be held in person on Tuesday, July 18, 2023 at 7:00 p.m.**

**Members of the Public can view the meeting via Live Stream on the Library’s YouTube Account: <https://www.youtube.com/user/eglibrary>**

Meetings of the Library Board are open to the public under provisions of the New York State Open Meeting Law. <https://www.dos.ny.gov/coog/openmeetlaw.html>.

To submit public comment, you can attend in person or send an email with your comments to Library Director, Jill Dugas Hughes at [director@eglibrary.org](mailto:director@eglibrary.org). All comments will be read aloud during the meeting.  
*Please contact the Director for additional information or to request accommodations.*

<b>1.</b>	<b>Call to Order/Review of Agenda</b>	Lynne Oudekerk A.
<b>2.</b>	<b>Public Comment</b>	Lynne Oudekerk
<b>3.</b>	<b>Approval of Minutes</b> ➤ <b>MOTION</b> to approve the minutes of the <b>June 20, 2023</b> Library Board Meeting.	Amanda Miller B.

<p><b>4.</b></p>	<p><b>Treasurer's Reports</b>  Treasurer's Report  Off Warrant (June 13, 2023 – July 10, 2023)  ➤ <b>MOTION</b> to accept the Off Warrant in the amount of <b>\$99,074.64</b> for the period of June 13-July 10, 2023 as presented.  Warrant (July 12, 2023)  ➤ <b>MOTION</b> to authorize the signing of the Warrant dated <b>7/10/2023</b> in the amount of <b>\$60,780.33</b>.  Financials (52% of the year over)  <ul style="list-style-type: none"> <li>• Profit &amp; Loss Budget vs. Actual 2023 (July 10, 2023)</li> <li>• Balance Sheet (July 10, 2023)</li> </ul> ➤ <b>MOTION</b> to approve the Financials with 52% of the year completed as presented.</p>	<p>Katie Sheehan  C.  D.  E.  F.  G.</p>
<p><b>5.</b></p>	<p><b>Committee Reports</b>  Administrative Committee  Services Committee  Facilities Committee</p>	<p>Michael Poost  Mari Harris  Charlie Pensabene</p>
<p><b>6.</b></p>	<p><b>Director's Report</b></p>	<p>Jill Dugas Hughes  H.</p>
<p><b>7.</b></p>	<p><b>Personnel Memorandum</b></p>	<p>Jill Dugas Hughes  I.</p>
<p><b>8.</b></p>	<p><b>Old Business</b></p>	<p>Lynne Oudekerk</p>
<p><b>9.</b></p>	<p><b>Liaison Reports</b>  Friends of the Library  Town of East Greenbush  Rensselaer County  Upper Hudson Library System</p>	<p>Julie Ann Price  Ed Nestler  Tom Grant  Camie Engel</p>
<p><b>10.</b></p>	<p><b>New Business</b>  <b>2024 Budget</b>  ➤ <b>MOTION</b> to approve that the proposed 2024 budget in the amount of \$2,350,750, which includes a tax levy increase in the amount of 2%, be presented to the public for a public vote on Tuesday, September 19, 2023.</p>	<p>Lynne Oudekerk  J.</p>

<b>11.</b>	<b>Executive Session</b>  ➤ <b>MOTION</b> to enter Executive Session to discuss a contract.	Lynne Oudekerk
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Upcoming Meetings:

No August Board Meeting

Monday, August 7, 2023

- 5:30-7:30 PM Joint Committee Meetings- Building Conditions Survey Presentation (Hurr Room)

Monday, August 21, 2023

- 5:30-6:30 PM- Services Committee (Hurr Room)

Monday, September 11, 2023

- 6:00-8:00 PM Joint Admin/Service Committee Meetings (AB Room)

Tuesday, September 19, 2023

- 9:00 AM -9:00 PM- Library Budget Vote & Election
- 7:00-9:00 PM- Library Board Meeting