

AGENDA

Board of Trustees

May 16, 2023

7:00pm

The mission of the East Greenbush Community Library is to serve as a community center for lifelong learning with access to a broad range of ideas and information through traditional and emerging resources to meet the intellectual, recreational, and cultural needs of residents in a professional and friendly manner.

Notice is hereby given that a meeting of the Library Board of Trustees will be held in person on Tuesday, May 16, 2023 at 7:00 p.m.

Members of the Public can view the meeting via Live Stream on the Library’s YouTube Account: <https://www.youtube.com/user/eglibrary>

Meetings of the Library Board are open to the public under provisions of the New York State Open Meeting Law. <https://www.dos.ny.gov/coog/openmeetlaw.html>.

To submit public comment, you may attend in person or send an email with your comments to Library Director, Jill Dugas Hughes at director@eglibrary.org. All comments will be read aloud during the meeting.
Please contact the Director for additional information or to request accommodations.

1.	Call to Order/Review of Agenda	Lynne Oudekerk A.
2.	Public Comment	Lynne Oudekerk
3.	Approval of Minutes ➤ MOTION to approve the minutes of the April 18, 2023 Library Board Meeting.	Amanda Miller B.

<p>4.</p>	<p>Treasurer’s Reports</p> <p>Treasurer’s Report</p> <p>Off Warrant (April 15, 2023 – May 12, 2023)</p> <p>➤ MOTION to accept the Off Warrant in the amount of \$111,479.77</p> <p>Warrant (May 12, 2023)</p> <p>➤ MOTION to authorize President to sign the Warrant dated 05/12/2023 in the amount of \$49,293.21</p> <p>Financials (36% of the year over)</p> <ul style="list-style-type: none"> • Budget vs. Actual 2023 Voter Approved Budget (January 1- May 12, 2023) • Balance Sheet (May 12, 2023) <p>➤ MOTION to approve the Financials with 36% of the year completed as presented.</p>	<p>Katie Sheehan</p> <p>C.</p> <p>D.</p> <p>E.</p> <p>F.</p> <p>G.</p> <p>.</p>
<p>5.</p>	<p>Committee Reports</p> <ul style="list-style-type: none"> • Administrative Committee • Services Committee • Budget Committee • Facilities Committee 	<p>Michael Poost Mari Harris Katie Sheehan Charlie Pensabene</p>
<p>6.</p>	<p>Director’s Report</p>	<p>Jill Dugas Hughes</p>
<p>7.</p>	<p>Personnel Memorandum</p>	<p>Jill Dugas Hughes</p>
<p>8.</p>	<p>Old Business</p>	<p>Lynne Oudekerk</p>
<p>9.</p>	<p>Liaison Reports</p> <ul style="list-style-type: none"> • Friends of the Library • Town of East Greenbush • Rensselaer County • Upper Hudson Library System 	<p>Julie Ann Price Ed Nestler Tom Grant Camie Engel</p>
<p>10.</p>	<p>New Business</p>	<p>Lynne Oudekerk</p>
<p>11.</p>	<p>Executive Session</p> <p>Performance Evaluation of Library Director</p>	<p>Lynne Oudekerk</p>

Upcoming Meetings/Reminders

Tuesday, May 16, 2023

- 7:00-9:00 PM- May Library Board Meeting

Tuesday, May 30, 2023

- 7:00-9:00 PM- Budget Committee Meeting #1

Monday, June 5, 2023

- 6:00-8:00 PM- All Staff Strategic Planning Meeting
- Committee meetings cancelled

Thursday, June 8, 2023

- 7:00-8:30 PM Budget Committee Meeting #2

Monday, June 19, 2023

- Library closed for Juneteenth

Tuesday, June 20, 2023

- 6:00-7:00 PM Friends of the Library
- 7:00-9:00 PM June Library Board Meeting (Budget Presentation to Board)

Tuesday, June 27, 2023

- Primary election held in the library 6:00 AM – 9:00 PM

Tuesday, July 18, 2023

- 6:00-6:30 pm Public Hearing- Budget
- 7:00-8:30 PM July Library Board Meeting (Trustee vote to adopt Preliminary Budget)
- NO July committee meetings

Monday, August 7, 2023

- 5:30-6:30 PM Services Committee Meeting
- 7:00-8:00 Admin Committee Meeting
- NO August Library Board Meeting

Monday, September 11, 2023 (off schedule)

- 6:00-8:00 PM- Joint Committee Meeting- Strategic Plan Presentation