



January 17, 2023 Board Meeting

The mission of the East Greenbush Community Library is to serve as a community center for lifelong learning with access to a broad range of ideas and information through traditional and emerging resources to meet the intellectual, recreational, and cultural needs of residents in a professional and friendly manner

AGENDA

Board of Trustees

January 17, 2023

7:30pm

Notice is hereby given that a meeting of the Library Board of Trustees will be held in person and via videoconference for remote participants on Tuesday, January 17, 2023 at 7:30 p.m.

Members of the Public can view the meeting via Live Stream on the Library's YouTube

Account: <https://www.youtube.com/user/eglibrary>

Meetings of the Library Board are open to the public under provisions of the New York State Open Meeting Law.

<https://www.dos.ny.gov/coog/openmeetlaw.html>.

To submit public comment you may attend in person or send an email with your comments to Library Director, Jill Dugas Hughes at director@eglibrary.org. All comments will be read aloud during the meeting.

Please contact the Director for additional information or to request accommodations.

1.	Call to Order/Review of Agenda	Michael Poost A
2.	Public Comment	Michael Poost
3.	Oath of Office	Michael Poost
4.	Annual Organization Paperwork Conflict of Interest, Code of Ethics, Calendar, Bank Signature Card	Michael Poost B
5.	Election of Officers & Committee Chair Appointments	Michael Poost/Lynne Oudekerk
3.	Approval of Minutes ➤ MOTION to approve the minutes of the December 20, 2023 Library Board Meeting.	Mari Harris C.

<p>4.</p>	<p>Treasurer’s Reports Treasurer’s Report Off Warrant (December 21, 2023 – January 12, 2023) ➤ MOTION to accept the Off Warrant for the period of December 14, 2022-January 12, 2023 in the amount of \$103,892.14. Warrant (January 12, 2023) ➤ MOTION to authorize President to sign the Warrant dated 01/12/2023 in the amount of \$29,095.11 2022 Financials <ul style="list-style-type: none"> • Final P&L (January 13, 2023) • 2022 Final 2022 Balance Sheet (January 13, 2023) ➤ MOTION to approve the 2022 year-end Financials with 100% of the year completed as presented. ➤ MOTION to allocate \$68,121 from 2022 Fund Balance to 2023 budget. 2023 Financials <ul style="list-style-type: none"> • Budget vs. Actual 2023 (January 13, 2023) • Balance Sheet (January 13, 2023) ➤ MOTION to approve the January 13, 2023 Financials with 4% of the year complete, as presented.</p>	<p>Lynne Oudekerk D.</p>
<p>5.</p>	<p>Committee Reports Administrative Committee Service Committee</p>	<p>Lynne Oudekerk & Mari Harris</p>
<p>6.</p>	<p>Director’s Report Strategic Plan Focusing 2022-2023 Progress Report Year-End Department Highlights 2022</p>	<p>Jill Dugas Hughes E</p>
<p>7.</p>	<p>Personnel Memorandum</p>	<p>Jill Dugas Hughes F</p>
<p>8.</p>	<p>Old Business Strategic Planning Consultant ➤ MOTION to authorize the Director to engage Maxine Bleiweis & Associates firm. Building Conditions Survey Consultant</p>	<p>Lynne Oudekerk & Michael Poost</p>

	<ul style="list-style-type: none"> ➤ MOTION to authorize the Director to engage Hyman Hayes Associates, LLC firm. <p>2022 Audit</p> <ul style="list-style-type: none"> ➤ MOTION to authorize the Director to engage Bryans & Gramuglia CPA's. 	
<p>9. Liaison Reports</p>	<p>Friends of the Library</p> <p>Town of East Greenbush</p> <p>Rensselaer County</p> <p>Upper Hudson Library System</p>	<p>Julie Ann Price</p> <p>Ed Nestler</p> <p>Tom Grant</p> <p>Camie Engel</p>
<p>10. New Business</p>		