

# AGENDA

## Board of Trustees

December 20, 2022

7:30pm

**Notice is hereby given that the Library Board of Trustees will meet on  
Tuesday, December 20, 2022 at 7:30 PM.**

**Members of the Public can view the meetign via Live Stream on the Library's YouTube Account:  
<https://youtube.com/user/eglibrary>**

Meetings of the Library Board are open to the public under provisions of the New York State Open Meeting Law.  
<https://www.dos.ny.gov/coog/openmeetlaw.html>.

To submit public comment you may attend in person or send an email with your comments to Library Director, Jill Dugas Hughes at [director@eglibrary.org](mailto:director@eglibrary.org). All comments will be read aloud during the meeting.

*Please contact the Director for additional information or to request accommodations.*

1.	<b>Call to Order/Review of Agenda</b> Recognition of Outgoing Trustee: Shay Harrison	Michael Poost p.1-3
2.	<b>Public Comment</b>	Michael Poost
3.	<b>Approval of Minutes</b> ➤ <b>MOTION</b> to approve the minutes of the <b>November 15, 2022</b> Library Board Meeting.	Mari Harris p.4-9

<p><b>4.</b></p>	<p><b>Treasurer’s Reports</b>  Treasurer’s Report  Off Warrant (November 16, 2022 – December 13, 2022)  ➤ <b>MOTION</b> to accept the Off Warrant in the amount of <b>\$121,802.63</b></p> <p>Warrant (December 13, 2022)  ➤ <b>MOTION</b> to authorize President to sign the Warrant dated <b>12/13/2022</b> in the amount of <b>\$8,953.57</b></p> <p>Financials (95% of the year over)  <ul style="list-style-type: none"> <li>• Profit &amp; Loss Budget vs. Actual 2022 (December 13, 2022)</li> <li>• Balance Sheet (December 13, 2022)</li> </ul> ➤ <b>MOTION</b> to approve the Financials with 95% of the year completed as presented.</p>	<p>Lynne Oudekerk  p.10-11  p.12-13  p.14  p.15-16  p.17-18</p>
<p><b>5.</b></p>	<p><b>Committee Reports</b>  Administrative Committee  <ul style="list-style-type: none"> <li>• 2023 Table of Fines &amp; Fees</li> <li>• 2023 List of Holidays/Days Closed</li> </ul> ➤ <b>MOTION</b> to approve the 2023 Table of Fines &amp; Fees and 2023 List of Holidays/Days Closed document(s).</p> <p>Service Committee  <ul style="list-style-type: none"> <li>• ALA- Unite Against Book Bans Initiative  <a href="https://uniteagainstbookbans.org/toolkit/">https://uniteagainstbookbans.org/toolkit/</a></li> </ul> ➤ <b>MOTION</b> to approve the Resolution Against Book Bans</p> <p>Nominating Committee  ➤ <b>MOTION</b> to approve the following slate of officers for 2023:  Lynne Oudekerk, President  Mari Harris, Vice President  Katie Sheehan, Treasurer  Amanda Miller, Secretary</p>	<p>Amanda Miller  p.19  p.20  p.21    Cami Engel  p.22    Mari Harris</p>
<p><b>6.</b></p>	<p><b>Director’s Report</b></p>	<p>Jill Dugas Hughes  p.23-26</p>
<p><b>7.</b></p>	<p><b>Personnel Memorandum</b></p>	<p>Jill Dugas Hughes</p>

<p><b>8.</b></p>	<p><b>Old Business</b> Facilities Study (Architecture Firm Proposal)</p>	<p>Michael Poost</p>
<p><b>9.</b></p>	<p><b>Liaison Reports</b> Friends of the Library Town of East Greenbush Rensselaer County Upper Hudson Library System</p>	<p>Charlie Pensabene Ed Nestler Tom Grant Cami Engel</p>
<p><b>10.</b></p>	<p><b>New Business</b> Solidify upcoming meeting dates</p>	<p>Michael Poost</p>

Upcoming Meetings:

Thursday, January 5, 2023

- 5:00-6:00 PM- Meeting to discuss Strategic Plan RFP submissions
- 6:30-7:00 PM- Dinner (Pizza, Salad)
- 7:00-8:30 PM- Racial Equity Training with McLean Group

Thursday, January 12, 2023

- 5:00-6:00 PM- 2023 Committee Planning (Admin)- Tentative
- 6:30-7:00 PM- Dinner (Pizza, Salad)
- 7:00-8:30 PM- Racial Equity Training with McLean Group

Thursday, January 19, 2023 (7:00-8:00 pm)

- 5:00-6:00 PM- 2023 Committee Planning (Service)- Tentative
- 6:30-7:00 PM- Dinner (Pizza, Salad)
- 7:00-8:00 PM- Racial Equity Training wrap-up with Upper Hudson Library System (UHLS)

Tuesday, January 17, 2023

- 7:30-9:30 PM- Library Board Meeting

TENTATIVE 2023 Committee Meetings (typically first Monday of month)

5:00-6:00 PM- Service Committee

6:30-7:30 PM- Admin Committee

TENTATIVE 2023 Library Board Meetings (typically third Tuesday of month)

7:30-9:30 Library Board Meeting