

AGENDA

Board of Trustees

November 15, 2022; 7:30pm

Notice is hereby given that a meeting of the Library Board of Trustees will be held in person and via videoconference for remote participants on Tuesday, November 15, 2022 at 7:30 p.m.

Members of the Public can view the meeting via Live Stream on the Library's YouTube Account: <https://www.youtube.com/user/eglibrary>

Meetings of the Library Board are open to the public under provisions of the New York State Open Meeting Law. <https://www.dos.ny.gov/coog/openmeetlaw.html>.

To submit public comment you may attend in person or send an email with your comments to Library Director, Jill Dugas Hughes at director@eglibrary.org. All comments will be read aloud during the meeting.
Please contact the Director for additional information or to request accommodations.

1.	Call to Order/Review of Agenda	Michael Poost p.1-2
2.	Presentation of 2021 Audit	R. Gramuglia, CPA
2.	Public Comment	Michael Poost
3.	Approval of Minutes ➤ MOTION to approve the minutes of the October 18, 2022 Library Board Meeting.	Mari Harris p.3-7
4.	Treasurer's Reports Treasurer's Report Off Warrant (October 5- November 11, 2022) ➤ MOTION to accept the Off Warrant in the amount of \$149,047.01 Warrant (November 10, 2022) ➤ MOTION to authorize the signing of the Warrant dated 11/10/2022 in the amount of \$209,369.81 Financials (86% of the year over) • Profit & Loss Budget vs. Actual 2022 (November 10, 2022) • Balance Sheet (November 10, 2022) ➤ MOTION to approve the Financials with 86% of the year completed as presented.	Lynne Oudekerk p. 8-9 p. 10 p. 11-16 p. 17-18 p. 19-20

5.	<p>Committee Reports</p> <p>Administrative Committee</p> <ul style="list-style-type: none"> ➤ MOTION to approve the Depreciation of Capital Assets Policy (New Policy) p. 21 ➤ MOTION to approve 2021 AUD ➤ MOTION to accept the 2021 Audit <p>Service Committee</p> <ul style="list-style-type: none"> ➤ MOTION to approve the Social Media Policy (New Policy) p. 22 ➤ MOTION to approve the Photography and Filming Policy (New Policy) p. 23-24 ➤ MOTION to approve amnesty for late fees incurred prior to the Fine Free Policy, for East Greenbush Cardholders, to take effect in coordination with the Fine Free Policy on January 1, 2023. This amnesty does not extend to lost/damaged item replacement fees incurred. 	
6.	Director's Report	Jill Dugas Hughes p. 25-30
7.	<p>Personnel Memorandum</p> <ul style="list-style-type: none"> ➤ Motion to approve 2023 Staff Salary/Wage Schedule 	Jill Dugas Hughes p. 31
8.	Old Business	Michael Poost
9.	<p>Liaison Reports</p> <p>Friends of the Library</p> <p>Town of East Greenbush</p> <p>Rensselaer County</p> <p>Upper Hudson Library System</p>	<p>Charlie Pensabene</p> <p>Edward Nestler, Jr.</p> <p>Tom Grant</p> <p>Camille Engel</p>
10.	New Business	Michael Poost
11.	Meeting Adjournment	Michael Poost

Upcoming Meetings:

Monday, December 5, 2022

- Administrative Committee (5:00-6:00)
- Service Committee (6:30-7:30)

Tuesday, December 13, 2022

- Library Board Meeting (7:30-9:30)