

AGENDA

Board of Trustees

November 16, 2021

7:30pm

Notice is hereby given that the Library Board of Trustees will be held in person and via videoconference remote participants on Tuesday, November 16, 2021 at 7:30 p.m.

Members of the Public can view the meeting via Live Stream on the Library's YouTube Account: <https://www.youtube.com/user/eglibrary>

Meetings of the Library Board are open to the public under provisions of the New York State Open Meeting Law.

<https://www.dos.ny.gov/coog/openmeetlaw.html>.

To submit public comment you may attend in person or send an email with your comments to Library Director, Jill Dugas Hughes at director@eglibrary.org. All comments will be read aloud during the meeting.

Please contact the Director for additional information or to request accommodations.

1.	Call to Order/Review of Agenda	Michael Poost p.1-3
2.	Public Comment	Michael Poost
3.	Presentation of 2020 Audit Auditor Communications (December 31, 2020) 2020 Audit Financial Statement (December 31, 2020)	p. 4-7 p. 8-24
4.	Approval of Minutes ➤ MOTION to approve the minutes of the October 19, 2021 Library Board Meeting.	Mari Harris p. 25-29

<p>5.</p>	<p>Treasurer's Reports Treasurer's Report 2021 Budget Transfer Memorandum</p> <p>Off Warrant (October 15, 2021 – November 5, 2021) ➤ MOTION to accept the Off Warrant in the amount of \$64,386.86</p> <p>Warrant (November 8, 2021) ➤ MOTION to authorize the signing of the Warrant dated 11/8/2021 in the amount of \$26,464.79.</p> <p>Financials (84% of the year over)</p> <ul style="list-style-type: none"> • Profit & Loss Budget vs. Actual 2021 (November 8, 2021) • Balance Sheet (November 8, 2021) <p>➤ MOTION to approve the Financials with 84% of the year completed as presented.</p>	<p>Lynne Oudekerk p. 30-31 p. 32</p> <p>p. 33</p> <p>p. 34-39</p> <p>p. 40-41</p> <p>p. 42-43</p>
<p>6.</p>	<p>Committee Reports Administrative Committee</p> <p>Service Committee</p>	<p>Bob West p.44-45 Shay Harrison p. 46-47</p>
<p>7.</p>	<p>Director's Report</p>	<p>Jill Dugas Hughes p.48-56</p>
<p>8.</p>	<p>Personnel Memorandum</p>	<p>Jill Dugas Hughes p. 57</p>
<p>9.</p>	<p>Old Business COVID Service Metrics Revisions</p>	<p>Jill Dugas Hughes p. 58</p>

<p>10.</p>	<p>Liaison Reports</p> <p>Friends of the Library</p> <p>Town of East Greenbush</p> <p>Rensselaer County</p> <p>Upper Hudson Library System</p>	<p>Charlie Pensabene</p> <p>Hollie Kennedy</p> <p>Tom Grant</p> <p>Camille Engel</p>
<p>11.</p>	<p>New Business</p>	<p>Michael Poost</p>

Upcoming Meetings:

Thursday, December 2, 2021

- Administrative Committee (6:00-7:00)
- Service Committee (7:30-8:30)

Tuesday, December 21, 2021

- Library Board Meeting (7:30-9:30)