



AGENDA

July Board Meeting

Multipurpose Room, East Greenbush Community Library

July 20, 2021 at 7:30 pm

Notice is hereby given that the Library Board of Trustees will be holding their July monthly Board Meeting in person and via videoconference on Tuesday, July 20, 2021 at 7:30 pm.

Meetings of the Library Board are open to the public under provisions of the New York State Open Meeting Law.

<https://www.dos.ny.gov/coog/openmeetlaw.html>.

The public is invited to submit comments in advance of the meeting by sending an email with comments to Library Director, Jill Dugas Hughes at director@eglibrary.org. All comments will be read aloud during the meeting.

Join the meeting online: <https://global.gotomeeting.com/join/604512253>

You can also dial in using your phone.

United States: [+1 \(669\) 224-3412](tel:+16692243412)

Access Code: 604-512-253

Please contact the Director for additional information or to request accommodations.

1.	Call to Order/Review of Agenda	Michael Poost p.1-3
2.	Public Comment	Michael Poost
3.	Approval of Minutes ➤ MOTION to approve the minutes of the June 15, 2021 Library Board Meeting.	Mari Harris p.4-10

<p>4.</p>	<p>Treasurer’s Reports</p> <p>Off Warrant (June 9, 2021 – July 14, 2021)</p> <p>➤ MOTION to accept the Off Warrant in the amount of \$157,345.77</p> <p>Warrant (July 14, 2021)</p> <p>➤ MOTION to authorize the signing of the Warrant dated 07/14/2021 in the amount of \$42,745.70.</p> <p>Financials (54% of the year over)</p> <ul style="list-style-type: none"> • Profit & Loss Budget vs. Actual 2021 (July 14, 2021) • Balance Sheet (July 16, 2021) <p>➤ MOTION to approve the Financials with 54% of the year completed as presented.</p>	<p>Lynne Oudekerk p.11-13</p> <p>p.14</p> <p>p.15-16</p> <p>p.17-19</p> <p>p.20-21</p>
<p>5.</p>	<p>Committee Reports</p> <p>Administrative Committee (Minutes attached)</p> <p>Service Committee (Minutes attached)</p> <p>➤ MOTION regarding board advocacy liaisons with community organizations</p> <p>Budget Committee (Minutes attached)</p> <p>➤ MOTION to put forth the proposed 2022 budget before the voters</p>	<p>Bob West p.22</p> <p>Shay Harrison p.23</p> <p>Lynne Oudekerk p.24</p>
<p>6.</p>	<p>Director’s Report</p>	<p>Jill Dugas Hughes p.25-34</p>
<p>7.</p>	<p>Personnel Memorandum</p> <p>➤ MOTION to approve the approve the Personnel Memorandum from the Director, dated July 20, 2021</p>	<p>Jill Dugas Hughes p.35</p>
<p>8.</p>	<p>Old Business</p> <p>➤ MOTION to approve amended COVID-19 Reopening Safety Plan with revisions, dated June 22, 2021</p>	<p>Jill Dugas Hughes p.36-46</p>

<p>9.</p>	<p>Liaison Reports</p> <p>Friends of the Library</p> <p>Town of East Greenbush</p> <p>Rensselaer County</p> <p>Upper Hudson Library System</p>	<p>Charlie Pensabene</p> <p>Hollie Kennedy</p> <p>Tom Grant</p> <p>Camie Engel</p>
<p>10.</p>	<p>New Business</p> <p>➤ MOTION to approve Fall Library Hours</p>	<p>Jill Dugas Hughes</p> <p>p.47</p>

Upcoming Meetings:

August 2021

- There will be NO August Committee or Board Meetings

Thursday, September 2, 2021 (tentative)

- Administrative Committee (6:00-7:00)
- Service Committee (7:30-8:30)

Tuesday, September 14, 2021

- Annual Election and Budget Vote (9 am – 9 pm)

Tuesday, September 21, 2021

- Library Board Meeting (7:30-9:30)